

**UNAPPROVED
MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 12, 2012
5:30 PM**

CALL TO ORDER:

Ted Phillips EDA President called the Regular Meeting of the Wyoming Economic Development Authority to order for February 13, 2012 to order at 5:30 P.M.

CALL OF ROLL:

*On a Call of the Roll the following members of the Wyoming Economic Development Authority were present: EDA Members Ted Phillips, Jerry Owens, Eric Peterson, Linda Nanko-Yeager
Absent: Mike Soule, Chuck Jerrick
Also Present: City Administrator Craig Mattson City Staff Member Robb Linwood and Chris Eng of the Chisago County HR/EDA*

DETERMINATION OF A QUORUM:

The EDA Chairman determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Economic Development Authority on items not on the current Agenda. Items requiring action maybe deferred to staff for research or future EDA Agendas if appropriate."

"NO COMMENTS RECEIVED"

APPROVAL OF MINUTES:

- 1 Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota Economic Development Agency for January 9th, 2012.**

A MOTION WAS MADE BY EDA MEMBER NANKO YEAGER, SECONDED BY EDA MEMBER OWENS TO APPROVE THE "REGULAR MEETING" MINUTES OF THE WYOMING, MINNESOTA ECONOMIC DEVELOPMENT AUTHORITY FOR JANUARY 9, 2012 WITH THE RECOMMENDED CHANGES TO CHANGE "NANKO YEAGER TO CHUCK JERRICK AS ASSISTANT TREASURER"

Voting Aye: Owens, Peterson, Phillips, Wilner and Nanko-Yeager

Voting Nay:

Abstain:

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

NEW BUSINESS

2. Accept Letter of resignation of Chuck Jerrick

A MOTION WAS MADE BY EDA MEMBER NANKO YEAGER SECONDED BY EDA MEMBER PETERSON TO ACCEPT THE RESIGNATION OF CHUCK JERRICK FROM THE WYOMING EDA.

Voting Aye: Owens, Wilner, Peterson, Phillips, and Nanko-Yeager

Voting Nay: None

Abstain: None

Possibly put up poster at Library, City Website and Forest Lake Times. Have some different advertising positions. Last time we asked for application or letter of interest and give some background about themselves. Mayor Peterson suggested bringing it up at council meeting about vacancy, would be cheaper and more effective than an add

OLD BUSINESS

3. Mission Vision and Goals EDA/Business Survey

The authority discussed the possibility of putting a survey online. Chris Eng from Chisago County HRA said that the idea of the survey was to get in contact with the area businesses personally. WABA is interested in doing some visits with the EDA, would be an EDA initiative and then team up with WABA. North Branch did one through the chamber, first manufacturing, then they did retail after that. Possibly group or target a business segment. Possibly look for people who would like to volunteer to help with the surveys, possibly announce this on City Website. Forest Lake brought in Chamber of commerce. The biggest thing is to remember is the focus of the city and the growth of the city. We want to say thank you to the businesses, see how their operations are and lastly see if we can help. We may want to keep the volunteers just the EDA and the WABA members, businesses may be reluctant to give information on their business to someone that they do not know or is a representative of a body. We need to make sure that there is follow through on the project. Compile the information and then a report that the business can see. Mr Eng said most of the time the business is just happy to see someone is there and cares. All of the EDA would be interested in helping with this process and seeing how WABA would like to contribute.

UPDATES

Carlberg Distilleries – EDA went through an update on the distillery. The EDA suggests inviting him to our next meeting in March. Set a Special EDA meeting for February 27, 2012 at 5:30 – notice paper and City Website.

Chris Eng – sent off email to company interested in Bingham property and we did are yet to hear back

A MOTION WAS MADE BY EDA MEMBER NANKO YEAGER SECONDED BY EDA MEMBER OWENS TO ADJOURN THE FEBRUARY 13, 2012 “REGULAR MEETING” OF THE WYOMING, MINNESOTA ECONOMIC DEVELOPMENT AUTHORITY MEETING AT 6:20 P.M.

Voting Aye: Owens, Wilner, Peterson, Phillips, and Nanko-Yeager

Voting Nay: None

Abstain: None