

**UNAPPROVED  
MINUTES  
ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
CITY OF WYOMING, MINNESOTA  
JANUARY 9, 2012  
5:30 PM**

**CALL TO ORDER:**

*Ted Phillips EDA President called the Regular Meeting of the Wyoming Economic Development Authority to order for January 9<sup>th</sup>, 2012 to order at 5:32 P.M.*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming Economic Development Authority were present: EDA Members, Ted Phillips, Jerry Owens, Eric Peterson, Mike Soule, Nate Wilner and Linda Nanko Yeager  
Absent: Chuck Jerrick  
Also Present: City Staff Member Robb Linwood*

**DETERMINATION OF A QUORUM:**

*The EDA Chairman determined a Quorum was present.*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the Economic Development Authority on items not on the current Agenda. Items requiring action maybe deferred to staff for research or future EDA Agendas if appropriate."*

**"NO COMMENTS RECEIVED"**

**APPROVAL OF MINUTES:**

- 1 Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota Economic Development Agency for December 12, 2011.**

**A MOTION WAS MADE BY EDA MEMBER OWENS, SECONDED BY EDA MEMBER SOULE, TO APPROVE THE "REGULAR MEETING" MINUTES OF THE WYOMING, MINNESOTA ECONOMIC DEVELOPMENT AUTHORITY FOR DECEMBER 12, 2011 WITH THE RECOMMENDED CHANGES ON ITEM #3 CHANGE "THAT" TO "THEY" AND ADD EDA MEMBER MIKE SOULE TO PRESENT.**

*Voting Aye: Phillips, Owens, Peterson, Wilner, Soule and Nanko-Yeager*

*Voting Nay: none*

*Abstain: none*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:**

**NEW BUSINESS**

**2. Assign EDA Positions for 2012**

**\*Chuck Jerrick will be resigning from his position on the EDA.**

**A MOTION WAS MADE BY EDA MEMBER NANKO-YEAGER, SECONDED BY EDA MEMBER OWENS, TO APPOINT ROBB LINWOOD AS SECRETARY OF THE EDA**

*Voting Aye: Phillips, Owens, Peterson, Wilner, Soule and Nanko-Yeager*

*Voting Nay:*

*Abstain: none*

**A MOTION WAS MADE BY EDA MEMBER NANKO-YEAGER, SECONDED BY EDA MEMBER PETERSON, TO APPOINT CRAIG MATTSON AS EXECUTIVE DIRECTOR OF THE EDA**

*Voting Aye: Phillips, Owens, Peterson, Wilner, Soule and Nanko-Yeager*

*Voting Nay:*

*Abstain: none*

**A MOTION WAS MADE BY EDA MEMBER PETERSON, SECONDED BY EDA MEMBER NANKO-YEAGER, TO APPOINT JERRY OWENS AS PRESIDENT OF THE EDA**

*Voting Aye: Peterson, Soule and Nanko-Yeager*

*Voting Nay: Phillips, Owens and Wilner*

*Abstain: none*

**MOTION FAILS**

**A MOTION WAS MADE BY EDA MEMBER OWENS, SECONDED BY EDA MEMBER WILNER, TO APPOINT TED PHILLIPS AS PRESIDENT OF THE EDA.**

*Voting Aye: Phillips, Owens, and Wilner*

*Voting Nay: Nanko-Yeager, Peterson and Soule*

*Abstain: none*

**MOTION FAILS**

**A MOTION WAS MADE BY EDA MEMBER SOULE TO APPOINT JERRY OWENNS AS PRESIDENT OF THE EDA.**

**Jerry Owens removes himself as candidate for President of the EDA.**

**Motion fails due to lack of second**

**A MOTION WAS MADE BY EDA MEMBER NANKO-YEAGER, SECONDED BY EDA MEMBER OWENS, TO APPOINT TED PHILLIPS AS PRESIDENT OF THE EDA.**

*Voting Aye: Phillips, Owens, Wilner, Nanko-Yeager, Peterson and Soule*

*Voting Nay: none*

*Abstain: none*

**A MOTION WAS MADE BY EDA MEMBER NANKO-YEAGER, SECONDED BY EDA MEMBER WILNER TO APPOINT JERRY OWENS AS VICE-PRESIDENT OF THE EDA.**

*Voting Aye: Phillips, Owens, Peterson, Wilner, Soule and Nanko-Yeager*

*Voting Nay: None*

*Abstain: none*

**A MOTION WAS MADE BY EDA MEMBER WILNER, SECONDED BY EDA MEMBER NANKO-YEAGER TO APPOINT MIKE SOULE AS PRESIDENT PRO TERM OF THE EDA.**

*Voting Aye: Phillips, Owens, Peterson, Wilner, Soule and Nanko-Yeager*

*Voting Nay: none*

*Abstain: none*

**A MOTION WAS MADE BY EDA MEMBER NANKO-YEAGER, SECONDED BY EDA MEMBER OWENS TO APPOINT NATE WILNER AS TREASURER OF THE EDA.**

*Voting Aye: Phillips, Owens, Peterson, Soule and Nanko-Yeager*

*Voting Nay: none*

*Abstain: Wilner*

**A MOTION WAS MADE BY EDA MEMBER PHILLIPS, SECONDED BY EDA MEMBER OWENS TO APPOINT CHUCK JERRICK AS ASSISTANT TREASURER OF THE EDA.**

*Voting Aye: Phillips, Owens, Peterson, Wilner, Soule and Nanko-Yeager*

*Voting Nay: none*

*Abstain: none*

### **3. EDA MISSION, VISION AND GOALS**

The EDA suggested that one of the highest priorities they have for 2012 is to look at is business retention. The EDA wants to make sure that they are productive this year and get an item accomplished at every meeting for 2012. Ideas to make contact with Wyoming Businesses were discussed. The City of Forest Lake went out with Pairs of people and did in depth interviews with businesses that usually lasted 1 to 2 hours in length. The EDA suggested partnering with WABA (Wyoming Area Business Association) and the Chamber of Commerce to try to sit down with local businesses. One good idea is to send out an informal survey to the company so you have some idea of what the company does before we sent out people to visit them. The surveys may not apply to each business that is why the in person interviews are so important as well. The EDA suggests that we have Chris Eng present to start the program and how it is most effectively structured. EDA member Wilner will discuss with WABA partnering with the EDA on this project.

### **4. Select a Wyoming Business to recognize for the 1<sup>st</sup> Quarter of 2012.**

The EDA suggests selecting Rosenbauer General safety for the 1<sup>st</sup> quarter of 2012 and Hallberg marine for the second quarter of 2012

**A MOTION WAS MADE BY EDA MEMBER NANKO YEAGER, SECONDED BY EDA MEMBER SOULE, TO RECOGNIZE ROSENBAUER GENERAL SAFETY FOR OUR FIRST QUARTER BUSINESS AND HALLBERG MARINE FOR THE SECOND QUARTER BUSINESS FOR 2012.**

*Voting Aye: Phillips, Owens, Peterson, Jerrick, Soule and Nanko-Yeager*

*Voting Nay: None*

*Abstain: None*

The EDA suggested that we start visiting the businesses recognized in person to give out these awards. The EDA can meet the business at 5:00pm on the EDA's normally scheduled meeting night to take a 30 minute tour of the facility and present the business with the award. The EDA would then meet afterwards at City Hall for their normal meeting. Members would like to have pictures taken as the award is being given to the business and have them sent to the Forest Lake Times and put up on the City of Wyoming website.

**A MOTION WAS MADE BY EDA MEMBER SOULE SECONDED BY EDA MEMBER NANKO-YEAGER, TO ADJOURN THE JANUARY 9, 2012 "REGULAR MEETING" OF THE WYOMING, MINNESOTA ECONOMIC DEVELOPMENT AUTHORITY MEETING AT 6:37 P.M.**

*Voting Aye: Phillips, Owens, Peterson, Jerrick, Soule and Nanko-Yeager*

*Voting Nay: None*

*Abstain: None*