

**UNAPPROVED MINUTES
PLANNING COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
February 4, 2007
7:00 PM**

CALL TO ORDER:

Michael Thomas, Planning Commission Chairman, called the Regular Meeting of the Wyoming Planning Commission to order for February 4, 2007 to order at 7:00 P.M.

CALL OF ROLL:

*On a Call of the Roll the following members of the Wyoming Planning Commission were present: Chairman Michael Thomas, Commission Members, Frank Salava, PJ Richardson, Richard Gleason and Council Member Liaison Tom LaBarre
Absent: Ken Meyers
Also Present: City Staff Member Robb Linwood*

DETERMINATION OF A QUORUM:

The Planning Commission Chairman determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Planning Commission on items not on the current Agenda. Items requiring Planning Commission action maybe deferred to staff for research and future Planning Commission Agendas if appropriate."

APPROVAL OF MINUTES:

- 1 Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota Planning Commission for January 7th, 2008.

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER SALAVA, SECONDED BY PLANNING COMMISSION MEMBER GLEASON, TO APPROVE THE "REGULAR MEETING" MINUTES OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR January 7, 2008.

*Voting Aye: , Richardson, Gleason, Salava, and Thomas
Voting Nay: None
Abstain:*

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

2 City Staff Report to Planning Commission

NEW BUSINESS

3. Dennis Stoffels

Dennis Stoffels was present to ask for the Planning Commissions recommendations for outside building materials for a building located at 26615 Fallbrook Ave. The Planning Commission pointed out that Mr. Stoffels building does not meet the City's outside building materials standards. The front part of the building does not meet the 75% of building standards. The PC believed the front part of the building could be problematic and that 75% of all sides need to comply with the cities outside building materials. The Planning Commission believes that at least 3 sides of the building are quite visible. Mr. Stoffels said the building is an eyesore and he would like to improve it. The PC agrees but believes that the proposed metal siding is not appropriate. Spray paneling is the only exception the PC has allowed in the past. The PC asked The Planning Commission thought about the idea of allowing Mr. Stoffels just do the smaller portion of the building to meet the standards and then allow some leniency on the larger building. After discussion the Planning Commission believes that Mr. Stoffels will have to bring back a different type of material for the building the PC just cannot allow the proposed materials. The Planning Commission suggest that Mr. Stoffels look into some sort of landscape screening, so some parts of the building are not so visible. The Planning Commission asks Mr. Stoffels to re-submit using different materials.

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER RICHARDSON, SECONDED BY PLANNING COMMISSION MEMBER GLEASON, TO TABLE DENNIS STOFFELS REQUEST FOR APPROVAL ON BUILDING MATERIALS AND HAVE HIM RESUBMIT AT THE NEXT MEETING USING DIFFERENT MATERIALS AND SCREENING.

Voting Aye: , Richardson, Gleason, and Salav1a

Voting Nay: None

Abstain: Thomas

4. Announcement of Public Open House for Comprehensive Plan .

The Planning Commission announced that they will have an open House for the Comprehensive Plan on February 28, 2008 at Wyoming City Hall. This meeting will allow for public input. The Planning Commission asks staff to make sure a copy of the comp plan is available on the City Website.

5. Signage Ordinance

The Planning Commission has reviewed a new draft sign ordinance for the City of Wyoming and has some comments regarding some of the information. Mark Utecht of the Wyoming Township Town Board believed that there should be an allowance on character text on signs, just the overall amount of characters being used. Believes it should be taken into consideration due to

light pollution and distraction of motorists. The Planning Commission would like the City Building Inspector Fred Weck to review the proposed ordinances to make sure that they are enforceable. The Planning Commission believes that the commercial signs and signs around major roadways will be the most important. Different types of signs would be allowed on different types of roadways, whether it be an interstate, county road or city street. Portable signs and trailers are one thing that the Planning Commission wants to be able to control or not have at all. The Township Planning Commission members in the audience ask to take into consideration the Highway 8 corridor as well when making decisions on the ordinance.

Electronic Signage should be mandated by number of characters and colors and must be approved by the City. The Planning Commission asks for a final draft of the ordinance be prepared to review at the next scheduled meeting and to possibly to have a public hearing in April if progress is made at the next meeting. Possibly take a look at elections signs as well is suggested by pc. The City Planning Commission thanks the Township Planning Commission members for attending the meeting and their input.

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER RICHARDSON, SECONDED BY PLANNING COMMISSION MEMBER SALAVA, TO ADJOURN THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR FEBRUARY 4, 2008 AT 8:30PM

Voting Aye: Richardson, Gleason, , Salava, and Thomas

Voting Nay: None