

**UNAPPROVED MINUTES
PLANNING COMMISSION
SPECIAL MEETING
CITY OF WYOMING, MINNESOTA
APRIL 17, 2007
5:30 PM**

CALL TO ORDER:

Michael Thomas, Planning Commission Chairman, called the Special Meeting of the Wyoming Planning Commission to order for April 17, 2007 to order at 5:30 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Planning Commission were present: Chairman Michael Thomas, Commission Members Rich Gleason, Ken Meyers, PJ Richardson, Frank Salava and Council Member Gary Menne.

Absent: None

Also Present: City Administrator Craig J. Mattson, City Engineer Mark Erichson and City Staff Member Robb Linwood

DETERMINATION OF A QUORUM:

The Planning Commission Chairman determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the Planning Commission on items not on the current Agenda. Items requiring Planning Commission action maybe deferred to staff for research and future Planning Commission Agendas if appropriate.”

“NO COMMENTS RECEIVED”

APPROVAL OF MINUTES: NONE

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

1.City Staff Report to Planning Commission

OLD BUSINESS: NONE

2. Hallberg Marine – Site Plan Review

City Engineer Mark Erichson stated that he began speaking with the applicant last Wednesday about the site plan. The engineer went over the storm water requirements and allowed the applicant to use an old survey if it was accurate with elevations and current buildings.

Humphrey Engineer representing Hallberg Marine submitted a drainage plan on a plat drawing. The drawing also included two infiltration basins that are acceptable. City Engineer stated that the applicant would need to apply for a permit with MNDOT for drainage in the right of way near the freeway.

- Applicant provided no further plans to the City or to the City Building Inspector.

The applicant asked if a metal panel with a stucco exterior would be an allowable material on the outside of the building. The Planning Commission responded that they would allow the stucco paneling but would be more in favor of masonry. The applicant submitted a plan that showed masonry up 4ft on the building and the planning commission was okay with this concept.

Planning Commission discussed that a full survey still needed to be submitted along with combined lots if setbacks are not reached for the new building. Planning commission allowed the applicant to be grand fathered in on the old site for the landscaping of 10%, the maximum ground coverage of 60% and the existing amount of parking. The City Engineer added that he would like to see the full countours of the infiltration ponds on the new survey.

Commission member Meyers had to leave meeting at this time.

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER RICHARDSON, SECONDED BY PLANNING COMMISSION MEMBER SALAVA, TO APPROVE THE SITE PLAN FOR HALLBERG MARINE WITH THE FOLLOWING CONTINGENCIES.

- **The applicant must provide a full survey of the site which the building will be built.**
- **Lot lines of parcels may need to be combined if setbacks of the building do not meet city ordinances.**
- **Block masonry going up 4ft on the building would be acceptable as shown on the new drawing the applicant provided and the use of stucco metal paneling as well. Their will be 2 separate colors of stucco starting on the western side of the building along with 4ft of masonry along the western exterior to wrap around the north and south doors to match the showroom addition.**
- **Landscaping of 10% for the site, max ground coverage of 60% and parking for the building will all be allowed to remain the same as the old building and will be grand fathered in. They will not need to be changed.**
- **The Applicant will submit a full survey, Engineered plans for the building, and architectural plans for the site plan.**
- **Applicant will meet all city and state ordinances and building codes for proposed building**
- **Final Site Survey**
- **Engineer approval**
- **Fire Chief Approval**
- **Building Official Review and Approval**

Voting Aye: Gleason, Richardson, Salava and Thomas

Voting Nay: None

Abstain: None

NEW BUSINESS: NONE

ADJOURN

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER GLEASON, SECONDED BY PLANNING COMMISSION MEMBER RICHARDSON, TO ADJOURN THE APRIL 17th, 2007 "SPECIAL MEETING" OF THE WYOMING, MINNESOTA PLANNING COMMISSION AT 6:15P.M.

Voting Aye: Gleason, Richardson, Salava and Thomas

Voting Nay: None

Abstain: None