

**UNAPPROVED MINUTES
PLANNING COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JANUARY 7, 2007
7:00 PM**

CALL TO ORDER:

Michael Thomas, Planning Commission Chairman, called the Regular Meeting of the Wyoming Planning Commission to order for January 7, 2007 to order at 7:00 P.M.

CALL OF ROLL:

*On a Call of the Roll the following members of the Wyoming Planning Commission were present: Chairman Michael Thomas, Commission Members, Ken Meyers, Frank Salava, PJ Richardson, Richard Gleason and Council Member Liaison Tom LaBarre
Absent: None
Also Present: City Staff Member Robb Linwood and City Administrator Craig Mattson*

DETERMINATION OF A QUORUM:

The Planning Commission Chairman determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Planning Commission on items not on the current Agenda. Items requiring Planning Commission action maybe deferred to staff for research and future Planning Commission Agendas if appropriate."

Dennis Stoffels of USRA Major was present to discuss the process of renovation on a building in the industrial park (26615 Fallbrook Ave) he was interested in purchasing. Mr. Stoffels was inquiring about what kind of building materials would be necessary to redo the outside of the building if we were to purchase it. The Planning Commission told Mr. Stoffels a good example would be what the New Premier Marine building.. Planning Commission asked City Staff to provide Mr. Stoffels with the information regarding outside building materials. The Planning Commission also asked Mr. Stoffels to provide samples of materials he may use and pictures of the building that they could use in discussion. Mr. Stoffels will return to the February 2008 Planning Commission meeting with the requested items. Mr. Stoffels thanked the Planning Commission for their time.

APPROVAL OF MINUTES:

- 1 Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota Planning Commission for December 3, 2007.**

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER SALAVA, SECONDED BY PLANNING COMMISSION MEMBER MEYERS, TO APPROVE THE "REGULAR MEETING" MINUTES OF THE WYOMING, MINNESOTA PLANNING

COMMISSION FOR DECEMBER 3, 2007.

Voting Aye: Meyers, Richardson, Gleason, Salava, and Thomas

Voting Nay: None

Abstain:

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

2 City Staff Report to Planning Commission

3 PUBLIC HEARING – NONE

UPDATES:

- At the last PC meeting the idea of retail in the industrial district was brought up. After staff research this item is currently being brought up in the comprehensive plan meetings and would be the proper forum to discuss it in the future. Currently in the draft of the new comprehensive plan the industrial area will be zoned industrial and general business. Any businesses that came in looking to become retail or general business would still be governed by the current zoning code of the City of Wyoming.
- City of Wyoming Mayor Sheldon Anderson was present and encourages all Planning Commission members to attend the comprehensive plan meetings. He also welcomed Council Member LaBarre as the new Planning Commission Liaison
- The question was raised how would the new City Planning Commission board operate once the annexation of Wyoming Township has been completed in June. The boards will be combined in June, the commission will be split 50% - 50% and we will have to flip for the remaining odd position.

OLD BUSINESS: NONE

NEW BUSINESS:

4. APPOINTMENTS FOR 2008

The Planning Commission would like to elect a Chair for the 2008 year in accordance with their bylaws.

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER RICHARDSON, SECONDED BY PLANNING COMMISSION MEMBER MEYERS, TO SELECT MICHAEL THOMAS AS THE CHAIR OF THE CITY OF WYOMING PLANNING COMMISSION FOR THE 2008 YEAR

Voting Aye: Meyers, Richardson, Gleason, Salava, and Thomas

Voting Nay: None
Abstain:

The Planning Commission would like to elect a Vice - Chair for the 2008 year in accordance with their bylaws.

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER MEYERS, SECONDED BY PLANNING COMMISSION MEMBER SALAVA, TO SELECT PJ RICHARDSON AS THE VICE-CHAIR OF THE CITY OF WYOMING PLANNING COMMISSION FOR THE 2008-YEAR.

Voting Aye: Meyers, Richardson, Gleason, Salava, and Thomas
Voting Nay: None
Abstain:

5. SIGNAGE ORDINANCE

The Planning Commission believes that the sign ordinance needs to be updated and possibly revised. They believe the major issues that face the city are the sign ordinances for the industrial and commercial areas. Other things that need to be looked at would be temporary signs. The Planning Commission had received copies of examples of surrounding cities sign ordinances. The Planning Commission was impressed with Lino Lakes and Forest Lake. The Planning Commission would like PJ Richardson and Ken Meyers to work on an update of the sign ordinance with City Staff and bring it back for discussion at the next planning commission meeting. Possibly have some sort of draft for the next meeting in February and possibly think about a public hearing in March or April if we would like to adopt some new standards. The planning commission believes that the signage ordinance will be an emotional issue, especially for businesses in the area. Getting input from local businesses is something that should be checked into.

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER RICHARDSON, SECONDED BY PLANNING COMMISSION MEMBER MEYERS, TO ADJOURN THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR JANUARY 7th, 2008 AT 7:55PM.

Voting Aye: Richardson, Gleason, Meyers, Salava, and Thomas
Voting Nay: None