

**UNAPPROVED MINUTES
PLANNING COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
APRIL 14, 2009
7:00 PM**

CALL TO ORDER:

Frank Storm called the Regular Meeting of the Wyoming Planning Commission to order for April 14, 2009 to order at 7:00 P.M.

CALL OF ROLL:

*On a Call of the Roll the following members of the Wyoming Planning Commission were present: Frank Storm, Judy Coughlin, Sean Wagner, Ken Meyers, and Mark Lobermeier
Members Absent: NONE
Also Present: City Staff Member Robb Linwood, Building Official Fred Weck and City Council member Roger Elmore*

DETERMINATION OF A QUORUM:

The Planning Commission Chairman determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Planning Commission on items not on the current Agenda. Items requiring Planning Commission action maybe deferred to staff for research and future Planning Commission Agendas if appropriate."

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota Planning Commission for March 24, 2009.**

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER WAGNER SECONDED BY PLANNING COMMISSION MEMBER LOBERMEIER, TO APPROVE THE "REGULAR MEETING" MINUTES OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR MARCH 24, 2009. CONTINGENT ON THE FOLLOWING CHANGES:

- On page 3 of the minutes, change "bond" to "pond" in the last sentence of the minutes on the CUP for Spirit and Praise Church
- Under Page 7 Dimensional Standards for Residential Principal Buildings add "single family homes" to the first bullet point discussing allowed uses in the high density R-6.

*Voting Aye: Lobermeier, Wagner, Meyers, Storm, and Coughlin
Voting Nay: None
Abstain: None*

OLD BUSINESS

2. Articles of Administration

Ordinance Merging Plan: The planning commission agrees the biggest thing right now is to get the document merged together. When going through the ordinance members could make position papers on ordinances they want to see a change in. 1. What ordinance or part of the ordinance needs to be changed? 2. How you think it should be changed. 3. Why it should be changed.

Some of the planning commission members questioned how the ordinance merging plan will move forward. It was questioned if everyone's comments will be put into the document or will staff just give members the comments. The plan was to give comments to staff at which time they would merge all comments together and try to pull out redundant comments to expedite the review of the comments and the document at future meetings.

Planning commission wants to make sure that the new ordinances are reflecting the new comprehensive plan. Bill Weber will be the one making sure that zoning and the comp plan work cohesively. You don't necessarily have to match the zoning districts with the with the same comprehensive plan districts. Planning commission suggested that the comp plan just provides the gross focus. In the comp plan you might have a map that has more than on actual zoning district inside of it. Example of this may be lower density housing could be R1, R2, possibly R3. The fabric of the zoning ordinance and comp plan should have a great contrast. In the end we will need to see the translation between the comp plan and the zoning ordinances. Planning commission suggests that we discuss this will Bill Weber. We want to make sure that the comp plan and zoning ordinances are working together as we move forward, not trying to make them work together once we are finished.

The planning commission asks if we can contact bill about dimensional standards for accessory buildings. PC would like to go over this further.

REVIEW OF ARTICLES

- Page 1. Grammatical on 40-20 – Comprehensive is spelled incorrectly.
- Page 1. Grammatical on 20-51 – Duties is spelled incorrectly.
- Have “Motor vehicle” replace all definitions for “Automobile”.
- Page 35 – City council decisions cannot be appealed, they must go to a higher court.
- Page 57 – Time is not added to the 60 day clock for an appeal. Example of this was the City of Minneapolis vs. a marina. The city of Minneapolis's planning commission is a final decision maker. The planning commission for the city of Wyoming makes recommendations to the city council. In the case of Minneapolis they added on 60 days when it went to the city council for appeal. It was not correct.
- Page 34 – 40-56 under (f) planning commission, this portion was taken out and it looks correct now.
- Page 40 and 41. Is it too subjective for the criteria under 10? It should be subjective, courts have given cities broad review on CUP's.

- Page 5 under agricultural uses – what is truck gardening?
- Page 7 Campground – we should strike campground.
- Page 10 under Family – the definition of “housekeeping unit”, what does it mean? Possibly change to “dwelling” instead of “housekeeping”.
- Page 11 Home Occupation – the last sentence says not more than one third of the dwelling’s floor area shall be occupied by the occupation? This needs to be clarified. When we go into the ordinance for home occupations we can examine this further.
- Planning commission should be made up to 5 to 7 members, this is a positive for the future if we want to expand the commission
- Article 40-58 – Site plan review. Under Minor amendments – the percentages do not seem like minor modifications. It seems to be a fairly large shift. Please speak to Bill about this section. Possibly have Bill some sort of position paper on this section. The planning commission asks if the percentages should drop below 10%. Most likely it should not drop below the 10%, but it depends if they are increasing or decreasing a modification. This area is too gray and needs to be discussed and needs a greater explanation of why it is set up the way it is.

UPDATES

Fred Weck, Building Official – Planning commission will need to take a position on the Hermes dog situation soon.

CUP and Variances – Planning commission asks if the CUP and Variance sections for the ordinance will be in line with the League of Minnesota Cities standards. It was stated that they will. Fred Weck added that he sent a comment to bill on re-submittal guidelines after a denial. The county has a 6 month waiting period if your application is denied.

April 28th Planning Commission Meeting possibly needs to find a different venue. The Meeting room will be occupied from 6:00 PM on for equalization hearings. The planning commission could possibly move to the board room or to the conference room at the Wyoming library. Planning commission asks staff to check on some different options for that night.

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER STORM, SECONDED BY PLANNING COMMISSION MEMBER WAGNER, TO ADJOURN THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR APRIL 14, 2009 AT 7:57 P.M.

Voting Aye: Lobermeier, Wagner, Storm, Meyers and Coughlin
Voting Nay: None
Abstain: None