

**APPROVED MINUTES
PLANNING COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
APRIL 26, 2011
7:00 PM**

CALL TO ORDER:

Zoning Administrator Weck called the Regular Meeting of the Wyoming Planning Commission of April 26, 2011 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Planning Commission were present: Judy Coughlin, Mark Lobermeier, and Ken Meyers

Members Absent: Sean Wagner and Frank Storm.

Also Present: Zoning Administrator Fred Weck, Council Liaison Roger Elmore.

DETERMINATION OF A QUORUM:

Zoning Administrator Weck determined a quorum was present but that the Chair and Vice Chair were absent. Weck asked the Planning Commission Members to nominate a Chairperson for the night's meeting.

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER LOBERMEIER, SECONDED BY PLANNING COMMISSION MEMBER MEYERS, TO NOMINATE PLANNING COMMISSION MEMBER COUGHLIN TO SERVE AS THE PLANNING COMMISSION CHAIR FOR THE APRIL 26, 2011 MEETING.

Voting Aye: Lobermeier and Meyers.

Voting Nay: Coughlin.

Abstain: None

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Planning Commission on items not on the current Agenda. Items requiring Planning Commission action maybe deferred to staff for research and future Planning Commission Agendas if appropriate."

No members of the public spoke.

APPROVAL OF MINUTES:

1 Consider approving the minutes of the Regular Meeting of the Wyoming, Minnesota Planning Commission for April 12, 2011.

Planning Commission Chairwoman Coughlin requested that "diseased trees do not need to be replaced per the Woodland Preservation requirements of the Zoning Ordinance" be added to part 3, c. of the minutes.

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER MEYERS, SECONDED BY PLANNING COMMISSION MEMBER LOBERMEIER, TO APPROVE THE "REGULAR

MEETING” MINUTES OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR APRIL 12 2011 WITH THE REQUESTED CORRECTION.

Voting Aye: Coughlin, Lobermeier, and Meyers.

Voting Nay: None

Abstain: None

NEW BUSINESS

2 Sketch Plan “Delmonico Park”

Ned Froberg of the Delmonico Investment LLC was present to present the Sketch plan for the “Delmonico Park” Subdivision. Staff explained that the Preliminary and Final plats had been previously approved but that the developer had failed to have the final plat recorded in the time required by the ordinance and has to start the process over. The plat consists of two buildable lots and the parkland dedication, and an outlot where a ghost plat exists of an additional 19 residential lots with street improvements. The proposed two lot subdivision takes access from Lyons Street in the City of Columbus.

Chairwoman Coughlin asked if there were any questions. Commissioner Lobermeier asked if the gas line easement counted against buildable area, staff replied that it did not. Commissioner Lobermeier also noted that the acreages listed for the two lots were switched and needed to be corrected.

Chairwoman Coughlin noted that part of the staff report included items that had been in the Township Subdivision Ordinance, i.e. Section instead of Article, and that the parkland dedication had been raised from 7% to 8%.

The Commissioners directed the applicant to make the corrections to the preliminary plat when he submits his application for consideration.

OLD BUSINESS

3 Review Emerald Ash Borer Ordinance

The Commissioners reviewed the draft ordinance. Commissioner Meyers expressed concern that Section 38-34 of the ordinance allowed city employees to enter private property without the notification of the property owner. To address this “upon notification of the property owner of tenant was added to Section 38-34, (b).

Commissioner Coughlin noted that the phrase “or otherwise effectively treated” occurs in other sections of the ordinance but not in 38-32, (b). The commissioners directed staff to add the missing language to the ordinance.

The Commissioners discussed Section 38-36 and whether ten (10) days was a reasonable amount of time within which to have a property owner abate a nuisance. The Commissioners decided to leave the ordinance as written.

The Commissioner Coughlin asked if the dates prohibiting the trimming of oak trees should remain in the ordinance. Weck explained that in addition to a person trimming trees that there are other ways for a tree to become damaged such as from storms and woodpeckers, and that the current city ordinance allows for the dressing of tree wounds, thereby negating the prohibition. Following discussion the Commission decided not to include the dates in the ordinance and to encourage public education instead.

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER LOBERMEIER, SECONDED BY PLANNING COMMISSION MEMBER MEYERS, TO RECOMMEND TO THE CITY COUNCIL THE ADOPTION OF ORDINANCE NO. 2011-02 AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 38, ARTICLE II, SHADE TREE DISEASES; ESTABLISHING REGULATIONS FOR THE CONTROL OF INVASIVE SPECIES TREE PESTS AND THE ABATEMENT THEREOF WITHIN THE CITY OF WYOMING.

Voting Aye: Coughlin, Lobermeier, and Meyers.

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER LOBERMEIER, SECONDED BY PLANNING COMMISSION MEMBER MEYERS, TO ADJOURN THE REGULAR MEETING OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR APRIL 26, 2011 AT 7:32 P.M.

Voting Aye: Coughlin, Lobermeier, Meyers, Wagner, and Storm.

Voting Nay: None

Abstain: None