

**AGENDA  
CITY COUNCIL  
REGULAR MEETING  
CITY OF WYOMING, MINNESOTA  
MAY 17, 2011  
7:00 PM**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".*

**APPROVAL OF MINUTES:**

- 1 Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for May 3, 2011.

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

- 2 To consider adopting Resolution 11-05-29 a resolution approving the Summary publication of Chapter 38, Article II, the City of Wyoming Control of Invasive Species Tree Pests Ordinance.
- 3 To consider Approving the Agreement between the State of Minnesota Commissioner of Public Safety – State Fire Marshall Division and the City of Wyoming Fire Department to Inspect Public Schools within the City of Wyoming.
- 4 To consider adopting Resolution No. 11-05-31 a resolution declaring certain impounded vehicles as surplus property for disposal and authorizing the Wyoming Police Department to dispose of the vehicles through online auction or sale for scrap.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:**

- 5 Report of the Wyoming Police Chief, Paul Hoppe for May 11, 2011

- 6 Report of City Building Official, Fred Weck, IV for May 11, 2011
- 7 Report of the Wyoming Public Works Supt., Jason Windingstad for May 11, 2011
- 8 Report of City Attorney Mark Vierling for May 11, 2011
- 9 Report of City Engineer Mark Erichson, WSB for May 11, 2011
- 10 Comfort Lake Forest Lake Watershed District Liaison Report for April 28, 2011 Submitted by Mark Lobermeier

**COMMUNICATIONS:**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

- 11 To consider adopting Resolution 11-05-30 a resolution authorizing the purchase of seven (7) new Panasonic Toughbook Computers to replace the MDC units in the Police Squads and meet the specs of the new RMS system of Chisago County. (Funding will be \$24,000 grant from Chisago County and \$15,971.83 fund Transfer from Police Department Forfeiture Funds).

**CLAIMS:**

- 12 Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of May 4, 2011 through May 17, 2011.

**COUNCIL REPORTS:**

**ADJOURN**

**A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.**

**NEXT**  
**REGULAR MEETING**  
**JUNE 7, 2011**  
**7:00 PM**

#1  
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MINUTES  
CITY COUNCIL  
REGULAR MEETING  
CITY OF WYOMING, MINNESOTA  
MAY 3, 2011  
7:00 PM

**CALL TO ORDER:**

*Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for May 3, 2011 to order at 7:00 P.M.*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Roger Elmore, Linda Nanko/Yeager, Joe Zerwas and Steve Zerwas.*

*Absent: None*

**DETERMINATION OF A QUORUM:**

*The Mayor determined a Quorum was present.*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".*

Donald Waller was present to question the status of the Peterson Company's rebuilding project. Administrator Mattson stated there is a Joint Power Agreement and the building would be located both in the City of Chisago and the City of Wyoming. All required Public Hearings would be held in the City of Chisago.

David Lunn (24340 Fallbrook Avenue) was present to advise the City the adjacent property to his is getting worse. The owners are bringing more stuff in, including junk cars. Chief Hoppe stated he has received one (1) estimate for the clean-up and is waiting for another. Attorney Vierling stated there is a hearing on May 31, 2011, where they will discuss the property owners continued hauling of junk onto the property.

Bob Bohnen stated he would like people just to leave everyone alone. And a person should be able to live where and how they want.

**APPROVAL OF MINUTES:**

- 1 Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for April 19, 2011.**

**A MOTION WAS MADE BY COUNCILMEMBER ELMORE, SECONDED BY COUNCILMEMBER NANKO/YEAGER, TO APPROVE THE "REGULAR MEETING" MINUTES OF THE WYOMING, MINNESOTA CITY COUNCIL FOR APRIL 19, 2011, WITH THE FOLLOWING CORRECTION. CORRECT THE SPELLING OF ELMORE IN ITEM 11.**

*Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas*

*Voting Nay: None*

*Abstain: None*

**SCHEDULED BID LETTINGS: NONE  
SCHEDULED PUBLIC HEARINGS: NONE  
CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

- 2 To consider approving the LG220 Application for Exempt Permit to conduct a "Raffle" at Stars & Strikes, 5063 273<sup>rd</sup> Street, Wyoming, MN 55092 by the FLAAA on May 20, 2011.**
- 3 To consider approving the LG220 Application for Exempt Permit to conduct a "Raffle" at Forest Lake Sportsman Club, 4648 240<sup>th</sup> Street North, Wyoming, MN 55092 by the Lakes Chapter of MN Deer Hunters Association on September 10, 2011.**
- 4 To consider adopting Resolution No. 11-05-28 a resolution declaring certain decommissioned Public Works vehicles as surplus property for disposal and authorizing the Public Works Department to dispose of the vehicles through public bid for sale.**

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:**

- 5 Report of the Wyoming Police Chief, Paul Hoppe for April 28, 2011**
- 6 Report of the Wyoming Public Works Supt., Jason Windingstad for April 28, 2011**
- 7 Report of City Building Official, Fred Weck, IV for April 28, 2011**
- 8 Report of City Attorney Mark Vierling for April 28, 2011**
- 9 Report of City Engineer Mark Erichson, WSB for April 28, 2011**

**A MOTION WAS MADE BY COUNCILMEMBER ELMORE, SECONDED BY COUNCILMEMBER J. ZERWAS, TO APPROVE CONSENT AGENDA ITEMS #2 THROUGH #9 AS PRESENTED.**

*Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas*

*Voting Nay: None*

*Abstain: None*

**COMMUNICATIONS:**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

**10 To consider adopting Ordinance No. 2011-02 An Ordinance Amending the City of Wyoming Code of Ordinances, Chapter 38, Article II, Shade Tree Diseases; Establishing Regulations for the Control of Invasive Species Tree Pests and the Abatement thereof within the City of Wyoming.**

Building Inspector Weck stated this ordinance is a template of the City of Minneapolis. The Planning Commission has recommended adopting this ordinance with the approval and review from the Staff and the City Attorney. The City Council consensus was the Planning Commission did a great job creating this ordinance.

**A MOTION WAS MADE BY COUNCILMEMBER ELMORE, SECONDED BY COUNCILMEMBER NANKO/YEAGER, TO ADOPT ORDINANCE NO. 2011-02 AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 38, ARTICLE LL, SHADE TREE DISEASES; ESTABLISHING REGULATIONS FOR THE CONTROL OF INVASIVE SPECIES TREE PESTS AND THE ABATEMENT THEREOF WITHIN THE CITY OF WYOMING.**

*Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas*

*Voting Nay: None*

*Abstain: None*

**11 To consider authorizing the purchase of replacement turnout gear for the Wyoming Fire Department at a cost of \$6,832.00 (four sets at \$1,708 per set equals \$6,832) this is a budgeted item.**

Fire Chief Berry stated the original turnout gear was purchased in 2004 and the life expectancy is up. The City needs to start a replacement plan for turn-out gear. When the budgeting process started in June of 2010 the price of the turn-out gear was less expensive. When the Fire Department ordered the gear in April 2011 the gear had went up in price, therefore putting the fund over-budget.

**A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS , SECONDED BY COUNCILMEMBER S. ZERWAS, TO AUTHORIZE THE PURCHASE OF REPLACEMENT TURNOUT GEAR FOR THE WYOMING FIRE DEPARTMENT AT A COST OF \$6,832.00 (FOUR SETS AT \$1,708 PER SET EQUALS \$6,832) THIS IS A BUDGETED ITEM.**

*Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas*

*Voting Nay: None*

*Abstain: None*

**CLAIMS:**

**12 Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of April 20, 2011 through May 3, 2011.**

**A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER S. ZERWAS, TO AUTHORIZING PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF APRIL 20, 2011 THROUGH MAY 3, 2011.**

*Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas*

*Voting Nay: None*

*Abstain: None*

**COUNCIL REPORTS:**

**COUNCILMEMBER NANKO/YEAGER** - Attended the Surface Water Management meeting, City of Wyoming & WABA Egg Hunt, City Council and Staff Retreat (which was very informative) and the Board of Equalization; where one (1) resident was present. She also thanked everyone for attending the City Council meeting.

**COUNCILMEMBER ZERWAS** - Attended the St Paul Lutheran Church Old Timers Dinner, welcomed the new members of the Lions Club and also attended the City Council and Staff Retreat. After going to the retreat he wished they would have had one years ago.

**COUNCILMEMBER ELMORE** - Attended the City of Wyoming and WABA Egg Hunt where they handed out approximately 429 tickets to kids ten (10) and under for the door prizes. The Egg Hunt was again a great success. Also, would like the City Council to fill the Park Board vacancy with Jeff Allen.

**A MOTION WAS MADE BY COUNCILMEMBER ELMORE, SECONDED BY COUNCILMEMBER J. ZERWAS, TO ACCEPT JEFF ALLEN AS A CITY OF WYOMING PARK BOARD MEMBER.**

*Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas*

*Voting Nay: None*

*Abstain: None*

**COUNCILMEMBER S. ZERWAS** - Attended the City Council and Staff Retreat. He thought the retreat was very informative, and was amazed what he got out of the retreat in two (2) days.

**MAYOR PETERSON** - Attended the City Council and Staff Retreat which he thought was excellent. Having the City Council and Staff get together for this retreat was a real good step in the right direction. At the retreat they established mission, vision and goals for the City Council and the City of Wyoming. Peterson also met with Nanko/Yeager and Mike Soule (EDA member) to discuss the development of the downtown area. Peterson also talked to Chris Johnson about the Forest Lake compost site and the possibility of the City of Wyoming joining.

**ADJOURN**

A MOTION WAS MADE BY COUNCILMEMBER ELMORE, SECONDED BY COUNCILMEMBER NANKO/YEAGER, TO ADJOURN THE MAY 3, 2011 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL AT 7:30 P.M.

*Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas*

*Voting Nay: None*

*Abstain: None*

**A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.**

-----, Deputy Clerk

RESERVED FOR RECORDING DATA

**RESOLUTION NO. 11-05-29**

**RESOLUTION APPROVING THE SUMMARY PUBLICATION OF CHAPTER 38, ARTICLE II, THE CITY OF WYOMING CONTROL OF INVASIVE SPECIES TREE PESTS ORDINANCE**

Council Member \_\_\_\_\_ offered the following Resolution, Seconded by Councilmember \_\_\_\_\_ and moved its adoption:

**WHEREAS**, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

**WHEREAS**, the City Council of the City of Wyoming has adopted the City of Wyoming Control of Invasive Species Tree Pests Ordinance containing 4 pages; and,

**WHEREAS**, the City Council has determined that publication of the title of the ordinance and a summary of the ordinance would clearly inform the public of the intent and effect of the ordinance

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby directs the City Clerk to cause to be published in the Forest Lake Times the following notice:

NOTICE OF ADOPTION OF CITY OF WYOMING CONTROL OF INVASIVE SPECIES TREE PESTS ORDINANCE, CHAPTER 38, ARTICLE II.

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that on the 3rd day of May, 2011, the City Council of the City of Wyoming adopted a Control of Invasive Species Tree Pests Ordinance amending and replacing its previous Shade Tree Diseases Ordinance. The new Ordinance is entitled:

**AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 38, ARTICLE II; CONTROL OF INVASIVE SPECIES TREE PESTS ESTABLISHING REGULATIONS FOR THE CONTROL OF INVASIVE SPECIES TREE PESTS AND THE ABATEMENT THEREOF WITHIN THE CITY OF WYOMING.**

NOTICE IS FURTHER GIVEN, that the ordinance has been implemented to address and abate those trees that have been infected or infested by pest or disease on public or private property.

NOTICE IS FURTHER GIVEN, that a printed copy of said ordinance is available for inspection by any person during regular office hours of the City Hall (8:00 a.m. – 4:30 p.m.) located at 26885 Forest Boulevard, Wyoming, Minnesota. Furthermore, proof of publication of the title and summary shall be recorded in the ordinance book of the City of Wyoming within 10 days of publication of the title and summary.

The motion for adoption of the foregoing Resolution being duly seconded was put to a vote of the members:

Voting Aye:

Voting Nay:

Abstain:

Hereupon said Resolution was declared duly passed and adopted this 17th day of May 2011.

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Eric Peterson, Mayor

ATTEST:

This Document Drafted by:  
The City of Wyoming  
26885 Forest Boulevard  
Wyoming, Minnesota 55092

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Craig J. Mattson, City Administrator



## State Fire Marshal Division

444 Cedar Street • Suite 145 • Saint Paul, Minnesota 55101-5145  
Phone: 651.201.7200 • Fax: 651.215.0525 • TTY: 651.282.6555  
www.dps.state.mn.us

#3

May 2, 2011

Wyoming Fire Department  
Attn: Dennis Berry, Fire Chief  
26885 Forest Blvd  
Wyoming, MN 55092

### School Inspection Agreement

Dear Chief Berry,

Enclosed with this memo you will find 4 copies of the School Inspection Agreement that is in need of renewal with your department. Please return three signed copies, of the agreement, to our office. The term for this agreement is from July 1, 2011 to June 30, 2014, and is designed to follow a three-year inspection cycle. Signatures required for this agreement can be the Fire Chief, City Manager or City Administrator.

When you return the signed agreement, please include a list of schools in your jurisdiction and the date you last inspected them under the previous agreement. We need this information in order to cross-reference with our file information. Please also remember that you are required to send us an electronic copy of your inspection within 30 days of the inspection.

During the term of this agreement, please be aware that the State Fire Marshal Division may conduct a random inspection of at least one of the facilities covered in this agreement for quality control purposes. We have not consistently done this in the past, but must do so in the future to assure that your enforcement of the State Fire Code is consistent with our enforcement around the state. We will share our findings of these random inspections with you. You may also attend when we conduct this inspection. If your fire safety inspection staff desire training on school fire code requirements, please let us know.

- Alcohol and Gambling Enforcement
- Bureau of Criminal Apprehension
- Driver and Vehicle Services
- Emergency Communication Networks
- Homeland Security and Emergency Management
- Minnesota State Patrol
- Office of Communications
- Office of Justice Programs
- Office of Pipeline Safety
- Office of Traffic Safety
- State Fire Marshal



Please return the enclosed agreement as soon as possible, but no later than June 6, 2011. We look forward to again working with you. If you have any questions please do not hesitate to contact Randi Samuelson at [Randi.J.Samuelson@state.mn.us](mailto:Randi.J.Samuelson@state.mn.us) or 651/201-7212 or Glen Bergstrand at [Glen.Bergstrand@state.mn.us](mailto:Glen.Bergstrand@state.mn.us) or 218/721-4447.

Sincerely,

Glen Bergstrand  
Deputy State Fire Marshal, Supervisor

Cc Robert Dahm, Chief Deputy

DPS-111-0201

**DEPARTMENT OF PUBLIC SAFETY  
FIRE MARSHAL DIVISION  
444 CEDAR STREET - SUITE 145  
ST. PAUL, MINNESOTA 55101-5145**

**PUBLIC SCHOOL INSPECTION AGREEMENT**

This agreement is between the State of Minnesota, acting through its Commissioner of Public Safety – State Fire Marshal Division (“State”) and the City of Wyoming, Fire Department address 26885 Forest Boulevard, Wyoming, Minnesota 55092. (“Contractor”).

WHEREAS, the State, pursuant to Minnesota Statutes 299F.47 is required to develop a plan to inspect once every three years every public school facility used for educational purposes, and.

WHEREAS, the State is empowered under Minnesota Statutes 471.59, Subd., 10 to engage such assistance as deemed necessary, and

WHEREAS, the Fire Chief of the above named fire department, does hereby agree that a representative of the city’s fire department will conduct all public school fire inspections within their jurisdiction. To ensure uniformity of enforcement throughout the state, these inspections will be conducted in accordance with standards stated in this contract, and

WHEREAS, the Contractor represents that it is duly qualified and willing to perform the services set forth herein,

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. All public school facilities used for educational purposes within its jurisdiction will be inspected by the Contractor at least once every three (3) years.
2. All public schools within the Contractor’s jurisdiction will be inspected and enforced in accordance with the requirements of the Minnesota State Fire Code (MSFC) and MSFC Code Interpretations of the State Fire Marshal. MSFC Code Interpretations are available to the Contractor on the State’s web page.
3. The State Fire Marshal Division will provide the necessary training for city fire department personnel contracting to conduct these inspections. The training on the Minnesota State Fire Code is usually available approximately once every 3 years.
4. Copies of inspection reports completed by the Contractor will be filed with the local school board and the State Fire Marshal Division and must be submitted to these authorities within thirty days following inspection. The Contractor will report to the State Fire Marshal Division using the computerized inspection reporting software provided to the Contractor by the State Fire Marshal Division.
5. All variances to fire code orders must be approved by the State Fire Marshal Division.
6. Cancellation: This contract may be cancelled by the State, or the Contractor at any time, with or without cause, upon written notice to the other party.
7. Term of Contract: This contract shall be effective on July 1, 2008, or upon the date that the final required signature is obtained by the State, pursuant to Minnesota Statute 16C.05, Subdivision 2, whichever occurs later, and shall remain in effect until June 30, 2011, or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first.
8. State’s Authorized Agent: The State’s authorized agent for the purposes of administration of this contract is Glen Bergstrand, Supervisor, or his successor in office, - State Fire Marshal Division. Such agent shall have final authority for acceptance of the Contractor’s services and if such services are accepted as satisfactory.

9. Assignment. The Contractor shall neither assign nor transfer any rights or obligations under this contract without the prior written consent of the State.

10. Liability. The Contractor and the State agree that each party will be responsible for its own acts and the results thereof and shall not be responsible for the acts of any others and the results thereof. The State's liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.736, and other applicable law. The Contractor's liability shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statute, Section 466.02.

11. State Audits. Under Minn. Stat. § 16C.05, subd. 5, the Contractor's books, records, documents, and accounting procedures and practices relevant to this contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this contract.

12. Government Data Practices. The Contractor and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Contractor under this contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Contractor or the State.

If the Contractor receives a request to release the data referred to in this clause, the Contractor must immediately notify the State. The State will give the Contractor instructions concerning the release of the data to the requesting party before the data is released.

13. Venue. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

IN WITNESS WHERE OF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

CONTRACTOR:

(Contractor certifies that the appropriate person(s) have executed the contract on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances)

BY: D-1B2

TITLE: Fire Chief

DATE: May 23, 2008

BY: Craig Mathson

TITLE: City Administrator

DATE: May 23, 2008

MINNESOTA DEPARTMENT OF PUBLIC SAFETY:

(with delegated authority)

BY: [Signature]

TITLE: State Fire Marshal

DATE: 5/30/08

COMMISSIONER OF ADMINISTRATION:

(with delegated authority)

BY: [Signature]

DATE: 6/4/08

NO ENCUMBRANCE:

(authorized signature)

BY: [Signature]

DATE: 6-3-08

DEPARTMENT OF PUBLIC SAFETY  
FIRE MARSHAL DIVISION  
444 CEDAR STREET - SUITE 145  
ST. PAUL, MINNESOTA 55101-5145

PUBLIC SCHOOL INSPECTION AGREEMENT

This agreement is between the State of Minnesota, acting through its Commissioner of Public Safety – State Fire Marshal Division (“State”) and the City of Wyoming, Fire Department address 26885 Forest Blvd, Wyoming, Minnesota (“Contractor”).

WHEREAS, the State, pursuant to Minnesota Statutes 299F.47 is required to develop a plan to inspect once every three years every public school facility used for educational purposes, and.

WHEREAS, the State is empowered under Minnesota Statutes 471.59, Subd., 10 to engage such assistance as deemed necessary, and

WHEREAS, the Fire Chief of the above named fire department, does hereby agree that a representative of the city’s fire department will conduct all public school fire inspections within their jurisdiction. To ensure uniformity of enforcement throughout the state, these inspections will be conducted in accordance with standards stated in this contract, and

WHEREAS, the Contractor represents that it is duly qualified and willing to perform the services set forth herein,

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. All public school facilities used for educational purposes within its jurisdiction will be inspected by the Contractor at least once every three (3) years.
2. All public schools within the Contractor's jurisdiction will be inspected and enforced in accordance with the requirements of the Minnesota State Fire Code (MSFC) and MSFC Code Interpretations of the State Fire Marshal. MSFC Code Interpretations are available to the Contractor on the State’s web page.
3. The State Fire Marshal Division will provide the necessary training for city fire department personnel contracting to conduct these inspections. The training on the Minnesota State Fire Code is usually available approximately once every 3 years.
4. Copies of inspection reports completed by the Contractor will be filed with the local school board and the State Fire Marshal Division and must be submitted to these authorities within thirty days following inspection. The Contractor will report to the State Fire Marshal Division using the computerized inspection reporting software provided to the Contractor by the State Fire Marshal Division.
5. All variances to fire code orders must be approved by the State Fire Marshal Division.
6. Cancellation: This contract may be cancelled by the State or the Contractor at any time, with or without cause, upon written notice to the other party.
7. Term of Contract: This contract shall be effective on July 1, 2011, or upon the date that the final required signature is obtained by the State, pursuant to Minnesota Statute 16C.05, Subdivision 2, whichever occurs later, and shall remain in effect until June 30, 2014, or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first.
8. State's Authorized Agent: The State's authorized agent for the purposes of administration of this contract is Glen Bergstrand, Supervisor, or his successor in office, - State Fire Marshal Division. Such agent shall have final authority for acceptance of the Contractor's services and if such services are accepted as satisfactory.

9. Assignment. The Contractor shall neither assign nor transfer any rights or obligations under this contract without the prior written consent of the State.
10. Liability. The Contractor and the State agree that each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. The State's liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.376, and other applicable law. The Contractor's liability shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes, Section 466.01 - 466.15, and other applicable laws.
11. State Audits. Under Minn. Stat. § 16C.05, subd. 5, the Contractor's books, records, documents, and accounting procedures and practices relevant to this contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this contract.
12. Government Data Practices. The Contractor and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute Ch. 13, as it applies to all data provided by the State under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Contractor under this agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Contractor or the State.

If the Contractor receives a request to release the data referred to in this Clause, the Contractor must immediately notify the State. The State will give the Contractor instructions concerning the release of the data to the requesting party before the data is released.

13. Venue. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

IN WITNESS WHERE OF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

CONTRACTOR:

(Contractor certifies that the appropriate person(s) have executed the contract on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances)

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

MINNESOTA DEPT. OF PUBLIC SAFETY:  
(with delegated authority)

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

COMMISSIONER OF ADMINISTRATION:  
(with delegated authority)

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

### RESOLUTION 11-05-31

#### A RESOLUTION DECLARING CERTAIN IMPOUNDED VEHICLES AS SURPLUS PROPERTY FOR DISPOSAL AND AUTHORIZING THE POLICE DEPARTMENT TO DISPOSE OF THE VEHICLES THROUGH ONLINE AUCTION OR SALE FOR SCRAP

Councilmember \_\_\_\_\_ supported by Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

**WHEREAS**, the City of Wyoming has a policy of impounding vehicles for lawful violations and if unclaimed selling said vehicles at auction.

**WHEREAS**, The Wyoming Police Department has filed the appropriate documents with Chisago County Courts to clear title on the following vehicles so that they may be sold/disposed of

**WHEREAS**, The following vehicles are now eligible to be declared surplus property of the City of Wyoming for sale or recycling through an online auction or disposed of as scrap:

Following Vehicles posted on Minnesota State Surplus on-line auction

**1991 Ford Taurus – VIN# 1FACP54Y3MA209406 – Miles**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA** authorizes the Police Department to sell/dispose of the vehicles for scrap or through an Online Auto Auction (e.g. Minnesota State Surplus on-line auction for a fee of 10% or minimum fee of \$50.00) with the net proceeds to be deposited in the Wyoming Police Department Forfeiture Fund

**ALSO THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA**, Also authorize the Mayor and the City Administrator to sign the necessary documents to transfer the vehicles from the City to the new owners as required.

The motion for the adoption of the foregoing Resolution being duly seconded was put to vote of the members:

*Voting Aye:*  
*Voting Nay:*  
*Absent:*

Whereupon said Resolution was declared duly passed and adopted this 17<sup>th</sup> day of May 2011.

CITY OF WYOMING

By: \_\_\_\_\_  
Eric Peterson, Mayor

ATTESTED:

\_\_\_\_\_  
Craig J. Mattson, City Administrator/Clerk

CLERK'S CERTIFICATE

I, the undersigned, being the duly qualified and acting City Administrator/Clerk of the City of Wyoming, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing copy of Resolution No. 11-05-31 of the City Council of the City of Wyoming on the date therein indicated with the original thereof on file in my office and that the same is a full, true, and correct copy thereof, as adopted by the Wyoming City Council on May 17, 2011.

WITNESS my hand this 18<sup>th</sup> day of May 2011.

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Craig J. Mattson, City Administrator/Clerk

STATE OF MINNESOTA        )  
  ) ss.  
COUNTY OF CHISAGO)

The foregoing was acknowledged before me this 18<sup>th</sup> day of May 2011 by Craig J. Mattson, the City Administrator/Clerk of the City of Wyoming, a Minnesota municipal corporation, on behalf of the City.

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Sandra Berry, Deputy Clerk

# Request for Council Action

Date: May 12, 2011  
To: Wyoming City Council, Mayor Eric Peterson, Councilmembers Roger Elmore, Joe Zerwas, Linda Nanko/Yeager and Steve Zerwas  
Cc: File  
From: Chief of Police Paul Hoppe  
RE: Disposal of Surplus City Property

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## Background and supporting documentation of request:

The Wyoming Police Department has acquired an unclaimed impounded vehicle which needs to be disposed of or liquidated.

### Vehicle #1:

1991 Ford Taurus IFACP54Y3MA209406

The vehicle was impounded on 02/27//for No Insurance. The driver of the vehicle has failed to reclaim the vehicle. A letter was sent on 03/10/2011 to both the driver /owner of the vehicle. A second notice was sent on 04/19/2011 advising the reason for the tow, location of the impounded vehicle and right to reclaim the vehicle within 15 days. The certified letter was unclaimed and the registered owner or driver has failed to contact the Police Department or reclaim the vehicle. The vehicle has been classified as an unclaimed / unauthorized vehicle is now subject to auction or disposal. The vehicle will be sold by on-line auction through the Minnesota Surplus web-site; [http://www.minnbid.org/public/auct\\_online](http://www.minnbid.org/public/auct_online). The State of Minnesota retains 10% or a minimum of \$50.00 of the auction price as service fees.



### Recommendation:

I'm requesting authorization to dispose of the vehicles through the on-line auction process through the Minnesota State Surplus auction; with the proceeds to be deposited into the Police Department's Impound Lot account.

Paul Hoppe  
Chief of Police



## Council Report

May 11, 2011

Mayor Peterson and City Council Members

Re: Police activity report for May 17<sup>th</sup>, 2011 City Council Meeting

### From the Logs:

The Police Department has handled 215 calls in the past two weeks. Officers responded to 9 reports of thefts from vehicles in the past two weeks, in a majority of the cases the vehicles were unlocked. Inv. Strandberg is tracking down a person of interest who lives in St. Paul who sold a number of the stolen items at a pawn shop in St. Paul. The cases are still under investigations.

We received a complaint of a 19yr old male who was engaging in criminal sexual contact with a 13 year old female. Wyoming officers worked in conjunction with investigators from Anoka Co. to interview and track down the male suspect. The 19yr old male was arrested and charged with 3<sup>rd</sup> degree Criminal Sexual Conduct.

We also received a call of a bear sighting in the neighborhood of the 5300 block of 270<sup>th</sup> St.. Officers did not locate the animal, residence are reminded to call the Police if they see a bear wondering in the neighborhoods and not to confront the animals.

The speed trailer is out an in-use on the community for the season. If residence can request the trailer at a specific location via our web site, just click on request speed trailer and submitting the electronic form.

Officers executed a search warrant on a residence on Fallbrook Ave after receiving complaints that people were living in a detached pole barn and acquiring photos of one of the occupants dumping feces in an adjacent ditch from a 5 gallon bucket. The two adults living in the building were arrested on related charges and the property owner was cited for allowing the illegal residency.

### Investigations:

#### New Cases:

- Criminal Sexual Conduct: Charged
- (2) Theft: Active
- (9) Thefts from Vehicles
- Financial Transaction Card Fraud: Active



### PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092  
Phone: 651-462-0577 Fax: 651-462-0506



**Active Cases:**

- House Fire
- Commercial Burglary
- Armed Robbery
- (2) Auto Thefts
- Home Invasion Robbery
- (2) Theft of Credit Cards
- (2) Thefts
- (9) Thefts from vehicles: Active

**Closed Cases:**

- Criminal Sexual Conduct: Charged
- Home Fire: Cleared
- Home Occupancy Violation: Charged

**Additional Information:**

Sgt Dexter brought in a Gina Snider as a guest speaker for the 5<sup>th</sup> grade kids at the elementary school as part of our DARE awareness campaign. Snider works as a speaker with MN Teen challenge and took time to speak with the 5<sup>th</sup> grade class at Wyoming Elementary at the request of the Police Department and Wyoming School.

Paul Hoppe  
Chief of Police

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**PUBLIC SAFETY**

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092  
Phone: 651-462-0577 Fax: 651-462-0506

5/11/11 14:33:09

## Chisago County Sheriff's Office

## CONTRACT ICR's

## Contract Report for WYOMING

For the Period 4/27/11 To 5/11/11

Date	Time	ICR #	ID#	Street Name	Complaint
4/27/11	1:49:07	111201495		FOREST BLVD LN	CRIME PREVENTION
4/27/11	2:00:11	111201496		GOODVIEW PARK	VANDALISM IN PARK..DAMAGE TO T
4/27/11	8:04:35	111201497		262ND	VEHICLE GONE THRU LAST NIGHT
4/27/11	8:22:25	111201498		259TH ST	VEHICLE GONE THRU OVERNIGHT
4/27/11	8:58:08	111201499		259TH ST	VEH BROKEN INTO
4/27/11	10:39:40	111201500		FRIESLAND CT	16 YOA DAUGHTER IS A RUNAWAY
4/27/11	12:40:27	111201501		263RD ST	IDENTITY THEFT
4/27/11	15:29:36	111201502		HEATH AVE	SUSPECT/TILLMAN CITED FOR DRIV
4/27/11	18:52:40	111201503		I 35	TRAFFIC STOP SPEED
4/27/11	19:07:59	111201504		I 35	TRAFFIC/PX505/MADDEN CITED SPE
4/27/11	20:04:12	111201505		I 35	TRAFFIC STOP NO PROOF INS/ WO
4/27/11	21:08:55	111201506		260TH ST	FIRE ALARM, ALARM WAS RESTORED
4/27/11	22:03:01	111201507		I 35	SPEED
4/27/11	22:34:27	111201508		I 35	NO PROOF
4/27/11	23:51:12	111004541		260TH ST	FIRE ALARM 4900,213,220
4/27/11	23:51:12	111201509		260TH ST	FIRE ALARM 4900,213,220
4/28/11	3:09:04	111201510		FELTON AVE	PARKING VIOLATION/PYD909 220
4/28/11	15:59:12	111201511	1305	KENDALL LN	CHILD CUSTODY ISSUE
4/28/11	18:39:14	111201513		COUNTY RD 36	TRAFFIC/XZR685/ANDERSON CITED
4/28/11	22:14:24	111201514		270TH ST	BEAR SIGHTING
4/28/11	23:24:29	111201515		FALLBROOK AVE	OPEN GATE
4/28/11	23:58:48	111201516		FOREST BLVD	TRAFFIC STOP/ERDAHL 216
4/29/11	6:15:16	111201517		VIKING BLVD	TRAFFIC/341CYN DAS
4/29/11	9:06:52	111201518		FOREST BLVD	ESCORT TO GET PROPERTY, IN WHI
4/29/11	10:59:43	111004592		VIKING BLVD	AMBULANCE FOR 66YOF, POSSIBLE
4/29/11	10:59:43	111201521		VIKING BLVD	AMBULANCE FOR 66YOF, POSSIBLE
4/29/11	11:08:23	111201519		GRANADA AVE	PERMIT TO PURCHASE NEW****
4/29/11	11:18:48	111201520	1305	252ND ST	PERMIT TO PURCHASE NEW****
4/29/11	12:07:23	111201522		PIONEER RD	REPORT OF SICK FOX IN AREA
4/29/11	15:41:37	111201523		FOREST BLVD	SM BOY WALKING DARTED OUT ON R
4/29/11	15:51:10	111201524		GALEN DR	DELIVER COUNCIL PACKET - COUNC
4/29/11	15:53:22	111201525		GALEN DR	DELIVER COUNCIL PACKET - MAYOR
4/29/11	15:58:19	111201526		FENWICK AVE	DELIVER COUNCIL PACKET - COUNC
4/29/11	16:09:02	111201527		VIKING BLVD	PUBLIC ASSIST RO LIC/XLT563
4/29/11	16:32:38	111004610	1301	FRIESLAND CT	WARRANT / CA / 13JVI00186
4/29/11	16:33:16	111201528		ETHAN AVE	DELIVER COUNCIL PACKET - COUNC
4/29/11	18:30:04	111201529		WYOMING TRL	SPEED
4/29/11	19:22:38	111201530	0128	KEPTLE RIVER BL	RO LIC/HAL165 MAR FORD RANGER
4/29/11	19:22:38	111004617	0128	KEPTLE RIVER BL	RO LIC/HAL165 MAR FORD RANGER
4/29/11	20:19:28	111201531		FOREST BLVD	ASSIST 2 FEMALES ON RDWY
4/29/11	20:22:14	111201532		HWY 61	PASS ON RIGHT
4/29/11	20:47:42	111201533		FOREST BLVD	IMPROPER LANE USE
4/29/11	22:09:45	111201534		VIKING BLVD	SUSPECT WALKING 56 ENRT
4/29/11	23:10:25	111201535		SWENSON PARK	OCCUPIED SUSPICIOUS VEH PARKED
4/29/11	23:46:17	111201536		VIKING BLVD	THEFT FROM RESIDENCE..FURNITUR
4/30/11	0:15:27	111201537		270TH ST	ELDERLY FEMALE FEELING ILL 54
4/30/11	0:15:27	111004623		270TH ST	ELDERLY FEMALE FEELING ILL 54
4/30/11	1:03:34	111201538		PIONEER RD	CRIME PREVENTION OPEN GARAGE
4/30/11	2:54:14	111201539		262ND ST	PARKING VIOLATION/SHA091 220
4/30/11	3:41:02	111201540		GREENWAY AVE	SUSPICIOUS ACTIVITY 220
4/30/11	9:41:42	111201541		264TH ST	PHONE & TEXT THREATS FROM EX,
4/30/11	12:57:55	111201542	1308	GRANADA AVE	DAUGHTER TOOK OFF OUT OF THE V

5/11/11 14:33:09

## Chisago County Sheriff's Office

## CONTRACT ICR's

## Contract Report for WYOMING

For the Period 4/27/11 To 5/11/11

Date	Time	ICR #	ID#	Street Name	Complaint
4/30/11	14:52:04	111201543		PIONEER RD	SPEED TRAILER
4/30/11	17:17:14	111201544		VIKING BLVD	TRAFFIC STOP/BENDER NO SEATBEL
4/30/11	17:32:40	111201545		HWY 61	TRAFFIC/SPEED 212
4/30/11	18:34:40	111201546		FOREST BLVD	BUSINESS ALARM WEST LOBBY MOT
4/30/11	18:51:57	111201547		I 35	ADMIN/SPEED
4/30/11	19:06:52	111201548		HWY 8	TRAFFIC STOP/ SPEED
4/30/11	19:19:14	111201549		I 35	ADMIN / SPEED
4/30/11	19:35:11	111201550		I 35	ADMIN / SPEED
4/30/11	19:54:43	111201551		I 35	ADMIN / SPEED
4/30/11	20:05:03	111201552		273RD ST	ABANDONED VEH 212 DANS
4/30/11	20:21:31	111201553		I 35	ADMIN / SPEED
4/30/11	20:47:26	111201554		I 35	ADMIN / SPEED
4/30/11	22:13:53	111201555		I 35	ADMIN / SPEED
4/30/11	23:08:37	111201556		HWY 8	TRAFFIC/WI.778KTA.11.PC
4/30/11	23:18:52	111201557		HWY 8	DRIVER OF VEH LIC/SJT535..VERB
4/30/11	23:25:56	111201558		HWY 8	TRAFFIC/164DHT
4/30/11	23:31:29	111201559		I35	ADMIN / SPEED LIC/038E
5/01/11	0:40:47	111201560		HWY 8	SPEED/PRU457
5/01/11	0:47:43	111201561		VIKING BLVD	TRAFFIC/RVA628
5/01/11	1:11:00	111201562		RAILROAD BLVD	OUT WITH ONE WALKING/GIVEN A R
5/01/11	2:38:32	111201563		FREEPORT AVE	R.O. OF VEH LIC/VKH866..CITATI
5/01/11	2:42:42	111201564		FREEPORT AVE	R.O. OF VEH LIC/UEV919..CITATI
5/01/11	2:49:47	111201565		GALEN DR	CRIME PREVENTION OPEN GARAGE D
5/01/11	3:14:13	111201566		GREENWAY LN	OPEN SERVICE DOOR
5/01/11	3:51:41	111201567		GREENWAY AVE	ASSIST/GIVING A RIDE HOME
5/01/11	11:09:15	111201568		279TH ST	SOC SERV ONCALL REQUESTING REM
5/01/11	13:17:44	111201569		FOREST BLVD	SUS ACTIVITY - TAN 80'S SEDAN
5/01/11	13:52:10	111004658	1301	254TH ST	SHE FOUND DOG WENT TO NORTHWOOD
5/01/11	16:34:08	111201571		VIKING BLVD	NO SEATBELT
5/01/11	17:21:14	111201572		HWY 61	PASS ON RIGHT
5/01/11	18:06:36	111201573		VIKING BLVD	NO SEATBELT
5/01/11	19:57:38	111201574		WYOMING TRL	FOUND PROPERTY
5/01/11	19:59:15	111201575		HWY 8	SPEED
5/01/11	23:59:25	111201577		HWY 8	DRIVER OF VEH LIC/VV7312..ARRE
5/02/11	2:23:15	111201578	0133	GREENWAY RD	SUBJECT OUTSIDE HIS BUSINESS..
5/02/11	2:23:15	111004671	0133	GREENWAY RD	SUBJECT OUTSIDE HIS BUSINESS..
5/02/11	3:52:09	111201579		273RD ST	THEFT OF PURSE OUT OF VEH
5/02/11	5:28:52	111201580		FOREST BLVD LN	2 VEHICLE PARKED IN DRIVEWAY E
5/02/11	6:56:51	111201581		GOLDFINCH AVE	THEFT FROM VEH PHONED TO WYPD
5/02/11	7:23:24	111201582		258TH ST	THEFT
5/02/11	7:42:41	111201583		FREEPORT AVE	RO LIC/989CZW THEFT
5/02/11	8:50:25	111201584		FOREST BLVD	CUSTOMER APPEARED TIPSYP, LEFT
5/02/11	9:29:55	111004681		VIKING BLVD	AMBULANCE FOR BACK PAIN, ON FL
5/02/11	9:29:55	111201585		VIKING BLVD	AMBULANCE FOR BACK PAIN, ON FL
5/02/11	10:14:14	111201586		FOXBORO LN	THEFT FROM VEHICLE
5/02/11	15:13:33	111201587		VIKING BLVD	VEHICLE LOCK OUT
5/02/11	15:50:20	111004708		FOREST BLVD LN	RECEIPT# 110000267 PERMIT TO
5/02/11	16:06:15	111201588		FOREST BLVD TRL	THEFT FROM VEH WALLET, IPOD, E
5/02/11	16:26:30	111004711		GLEN OAK DR	WARRANT / WY / 13CR100889
5/02/11	16:37:36	111201589		VIKING BLVD	3 911 CALLS/NOTHING ON THE OTH
5/02/11	18:04:38	111201590		WYOMING TRL	AOA STATE PATROL/RMH617
5/02/11	18:07:47	111201591		262ND ST	SUS GREEN SUBARU PARKED IN FRO

5/11/11 14:33:09

Chisago County Sheriff's Office  
 CONTRACT ICR's  
 Contract Report for WYOMING  
 For the Period 4/27/11 To 5/11/11

Date	Time	ICR #	ID#	Street Name	Complaint
5/02/11	18:10:03	111201592		258TH ST	THEFT OF STEREO/PELLET GUN FRO
5/02/11	18:17:39	111201593		COUNTY RD 30	YOUNG GIRL WALKED OUT IN FRONT
5/02/11	23:10:05	111201594		FOREST BLVD	AOA/CHECK WYOMING MOTEL FOR SU
5/02/11	23:41:41	111201595		VIKING BLVD	SUSPICIOUS MALE ON FOOT IN THE
5/03/11	0:19:27	111201596		FOREST BLVD LN	CRIME PREVENTION
5/03/11	0:26:28	111201597		FREISLAND CT	CRIME PREVENTION
5/03/11	5:10:16	111201598		FALLBROOK AVE	2 LOOSE DOGS IN COMP YARD..BEL
5/03/11	7:45:38	111201599		FALLBROOK AVE	ORD VIOL
5/03/11	12:28:49	111201600		HILLCREST DR	PROPERTY REMOVAL
5/03/11	15:17:37	111201601		COMFORT DR	ALARM/GARAGE TO HOUSE DOOR/UPP
5/03/11	17:15:30	111201602		FALLBROOK AVE	DRIVE OFF/VIT231/\$79.36/FEMALE
5/03/11	17:51:10	111201603		COUNTY RD 30	10-50/REAR-ENDER
5/03/11	20:07:12	111201604		FALLBROOK AVE	NEIGHBOR COMPLAINT
5/03/11	20:15:38	111201605		VIKING BLVD	ARGUING WITH TENANT
5/03/11	20:57:07	111201606		FORLI AVE	DOG BITE, VICTIM AT FAIRVIEW
5/03/11	22:33:27	111201607		FALLBROOK AVE	212/PARTIES LIVING IN POLE SHE
5/04/11	9:11:03	111201609		FALLBROOK AVE	ADMIN / SPEED
5/04/11	9:48:26	111201610		FOREST BLVD	ADMIN / SPEED
5/04/11	10:02:52	111201611		FOREST BLVD	ADMIN / SPEED
5/04/11	11:09:35	111201612		FOREST BLVD	UTC / NO SEATBELT
5/04/11	14:55:56	111201613		FOREST BLVD	CHK WELFARE OK      LOOKING F
5/04/11	15:18:02	111201614		HAMLET AVE	BURGLARY AT RENTAL PROPERTY,
5/04/11	15:31:09	111004806	0118	HILLCREST DR	CHILD CUSTODY ISSUE
5/04/11	15:33:13	111201615	1314	HILLCREST DR	CHILD CUSTODY ISSUE
5/04/11	17:33:37	111201616		FREISLAND CT	WT PKUP WT#111004610   ARRESTE
5/04/11	22:03:23	111201617		FOXBORO LN	REPORTING KIDS HAVING SEX IN F
5/05/11	3:34:49	111201618		VIKING BLVD	VICTIM OF SEXUAL ASSAULT..REPO
5/05/11	9:33:03	111201619		273RD ST	UNAUTHORIZED CREDIT CARD USED
5/05/11	9:37:52	111201620		HWY 8	0909HRS   REPORT THE STOPLIGHT
5/05/11	13:12:26	111201621		263RD ST	VACATION CHECK 5-7 THUR 5-22,
5/05/11	15:13:24	111201623		COUNTY RD 22	PASSED CAPRICE-TYPE VEHICLE ON
5/05/11	19:40:42	111201624		I 35	TRAFFIC/671EHM/PIERSON CITED F
5/05/11	20:31:42	111201625		GLEN OAK DR	ALARM      HOMESOWNER DEAF
5/05/11	22:43:50	111201626		FOREST BLVD	JUV MALE STATED HE WAS HIT IN
5/05/11	23:14:30	111201627		259TH ST	PEOPLE TAKING THINGS OUT OF FO
5/06/11	9:49:56	111201629		FALLBROOK AVE	UTC DAC/NO INSURANCE
5/06/11	11:24:31	111201630	1305	FIELD AVE	THEFT OF CABLE SERVICES
5/06/11	11:50:47	111201631		WYOMING TRL	ADMIN / SPEED
5/06/11	15:09:11	111201633		GRAND AVE	POSS DIABETIC/TIA HISTORY
5/06/11	15:09:11	111004889		GRAND AVE	POSS DIABETIC/TIA HISTORY
5/06/11	15:47:42	111201634		LAKE BLVD	VEH LOCKOUT
5/06/11	16:43:37	111201635		GRANADA AVE	PARKING ON STREET / 217
5/06/11	17:10:15	111004901	1305	FONDANT AVE	PERMIT BURN
5/06/11	18:14:08	111201637		I 35	SPEED
5/06/11	18:29:25	111201638		FOREST BLVD	REPORTING A STALLED VAN/SAW FL
5/06/11	18:59:17	111201639		I 35	SPEED/HEAT
5/06/11	19:25:59	111201640		I 35	SPEED/HEAT
5/06/11	20:07:53	111201641		FOREST BLVD	TRAFFIC STOP
5/06/11	20:09:23	111201642		I 35	TRAFFIC/HEAT/046GRP/SHANAHAN C
5/06/11	20:39:05	111201643		GOODVIEW PARK	VANDALISM/PORTA POTTY TIPPED O
5/06/11	20:45:14	111201644		I 35	SPEED
5/06/11	21:54:09	111201645		I 35	TRAFFIC/187CEN/ABRAHAMSON CITE

5/11/11 14:33:09

Chisago County Sheriff's Office  
 CONTRACT ICR's  
 Contract Report for WYOMING  
 For the Period 4/27/11 To 5/11/11

Date	Time	ICR #	ID#	Street Name	Complaint
5/06/11	22:16:55	111201646	1308	I 35	TRAFFIC/956BXV/HANSON CITED
5/06/11	22:17:18	111201647		I 35	SPEED
5/06/11	22:33:14	111201648		I 35	TRAFFIC/XJA838/MILLER CITED
5/06/11	22:35:15	111201649		KENDALL LN	VERBAL DOMESTIC
5/06/11	22:35:15	111004915		KENDALL LN	VERBAL DOMESTIC
5/06/11	22:42:17	111201650	0137	GOLDFINCH AVE	DOMESTIC X STREET
5/06/11	22:42:17	111004914	0137	GOLDFINCH AVE	DOMESTIC X STREET
5/06/11	23:24:07	111201651		I 35	TRAFFIC STOP/NIESSEN 215
5/07/11	0:36:46	111201652		I 35	TRAFFIC STOP/LINDBERG CITED F
5/07/11	1:05:36	111201653		I 35	TRAFFIC STOP/LINCOLN 215
5/07/11	2:30:42	111201654		259TH STREET	CRIME PREVENTION/OPEN GARAGE D
5/07/11	2:50:42	111201655		VIKING BLVD	TRAFFIC STOP/JUNTTI 216
5/07/11	3:16:16	111201656		FOREST BLVD LN	UNINTENTIONAL OVERDOSE ON TYLE
5/07/11	3:16:16	111004923		FOREST BLVD LN	UNINTENTIONAL OVERDOSE ON TYLE
5/07/11	10:13:42	111201657		LAKE BLVD	EX FAILED TO SHOW AGAIN FOR CH
5/07/11	11:00:56	111201658		KETTLE RIVER BL	VEHICLE VS DOG DOG OWN
5/07/11	13:27:34	111201659		261ST ST	BULLET HOLE IN HIS HOUSE SIDIN
5/07/11	14:39:55	111201660		VIKING BLVD	AOA LINO LAKES/SRN698 FOUND AB
5/07/11	15:37:24	111201661		FINLEY AVE	FALL FROM A LADDER
5/07/11	15:37:24	111004943		FINLEY AVE	FALL FROM A LADDER
5/07/11	19:14:39	111201662		GRANDA AVE	DRIVING COMPL YEL TRANS AM
5/07/11	22:28:16	111201663		FOREST BLVD	TRAFFIC STOP
5/07/11	22:40:34	111201664		VIKING BLVD	DAS
5/07/11	23:34:40	111201665		FALLBROOK AVE	SUSP ACTIVITY
5/08/11	3:52:41	111201666		273RD ST	SUSP ACTIVITY
5/08/11	10:25:26	111201667		VIKING BLVD	NEIGHBOR TAKING TREES FROM PRO
5/08/11	12:28:36	111201668		264TH ST	HARASSING COMMUNICATIONS
5/08/11	13:54:08	111201669		COUNTY RD 22	REPORTING LARGE BLACK PIG OUT
5/08/11	16:25:30	111201670		FALLBROOK AVE	LOCKOUT/131GCB
5/08/11	19:18:37	111201672		273RD ST	THEFT/DAMAGE TO SOLAR LIGHTS
5/08/11	19:46:45	111201673		FLORAL CT	ATL FLPD
5/08/11	22:12:19	111005015		FAIRVIEW AVE	PATIENT FELL EARLIER/NOW HAVIN
5/08/11	22:14:16	111201674		FAIRVIEW AVE	PATIENT FELL EARLIER/NOW HAVIN
5/08/11	22:36:41	111201675		VIKING BLVD	TRAFFIC/204ACW
5/09/11	8:26:40	111201676		WYOMING TRL	HIT SIGN S OF FOREST BLVD ON C
5/09/11	13:13:56	111005038	0115	I 35	ACCIDENT WITH INJURY, PERSON L
5/09/11	13:31:36	111201678		FALLBROOK AVE	THEFT BY SWINDLE
5/09/11	15:34:49	111201680		274TH ST	CIVIL ISSUE/VEHICLE
5/09/11	18:19:21	111201681	1305	250TH ST	PERMIT BURN
5/09/11	22:49:46	111201682		LAKE BLVD	DRIVER OF VEH LIC/977DKA..CITA
5/10/11	0:29:57	111201684		261ST ST	LOUD ENGINE NOISE SOUTH OF COM
5/10/11	1:47:48	111201685		FALLBROOK AVE	THEFT OF TRAIL CAM
5/10/11	2:24:46	111201686		GOLDFINCH AVW	CRIME PREVENTION
5/10/11	8:03:45	111005068	0146	FALLBROOK AVE	ASSISTING WYOMING PD WITH SEAR
5/10/11	8:34:10	111201687		KETTLE RIVER BL	CHECK RESID FOR STUDENT NOT IN
5/10/11	13:13:06	111201688		FOREST BLVD TRL	THEFT FROM VEHICLE
5/10/11	14:42:25	111201689		HALF CIRCLE CT	WELFARE CHECK 218 212
5/10/11	16:45:49	111201690		FOREST BLVD	TRAFFIC-VERBAL WARNING
5/10/11	17:10:25	111201691		FOXBORO LN	CAT IN VACANT HOUSE
5/10/11	20:47:23	111201692		COUNTY RD 36	SPEED 214
5/10/11	22:13:14	111201693		VIKING BLVD	SPEED 214
5/11/11	0:11:30	111201694		COUNTY RD 30	SUSP ACTIVITY

5/11/11 14:33:09

## Chisago County Sheriff's Office

## CONTRACT ICR's

Contract Report for WYOMING

For the Period 4/27/11 To 5/11/11

Date	Time	ICR #	ID#	Street Name	Complaint
5/11/11	0:26:51	111201695		HWY 61	DRIVER OF VEH LIC/523EXY..CITA
5/11/11	5:29:40	111201697		COUNTY RD 30	R.O. OF UNOCCUPIED VEH LIC/MLD
5/11/11	7:35:40	111201698		GREENWAY AVE	GARBAGE FROM INTERSTATE PAVERS
5/11/11	7:51:49	111201699		HALF CIRCLE CT	HIT A SIGN IN HALF CIR CT 1
5/11/11	7:52:15	111201700		GREENWAY RD	EX BOYFRIEND HAS TRK WILL NOT
5/11/11	10:08:48	111201701		KENDALL LN	REC'G HARASSING PHONE CALLS E
5/11/11	14:22:17	111201702		277TH ST	PERMIT TO PURCHASE NEW**

Total ICRs Processed: 215

\*\* END OF REPORT \*\*

WYOMING POLICE DEPARTMENT  
Run for Agency: WY

Compare using ALL MOC Codes within ICRs

SELECTED OFFENSE CODES:

EXCLUDE 9000 CODES? N

SELECTED TIME FRAME : 4/27/11 0:00:01 TO  
5/11/11 23:00:00

SELECTED CITIES: WYOMING

11

## WYOMING

B0390	BURG-UNK DEG-UNOCC RES FR	1
DA540	DRUGS-SM AMT IN MOT VEH-P	2
DC500	DRUGS-DRUG PARAPH-POSSESS	3
L5173	CRIM SEX 3-NO FORCE-ACQ-1	1
M5350	JUVENILE - RUNAWAY	1
N0190	DISTURB PEACE-UNK-HARRASS	2
TQ159	THEFT-251-500-GM-MOTOR VE	3
TR019	THEFT/250 OR LESS/PERSON/	1
TR059	THEFT-\$250 OR LESS MSD-YA	1
TR142	THEFT-MS-CABLE COMM SYSTE	1
TR159	THEFT-250 OR LESS-MOTOR V	9
U0050	THEFT-UNK LVL-FALSE REPRE	1
U0550	FRAUD-UNK-FIN-TRAN-CARD-N	1
U306D	THEFT-MS-BY SWINDLE OR TR	1
9001	D.A.C.	4
9005	SPEED	40
9009	ILL CHANGE OF COURSE	1
9014	DRIVING COMPLAINT	1
9034	CIVIL ACTIONS-FEUDS	3
9054	WARRANT ARREST	1

WYOMING POLICE DEPARTMENT  
Run for Agency: WY

Compare using ALL MOC Codes within ICRs

SELECTED OFFENSE CODES:

EXCLUDE 9000 CODES? N

SELECTED TIME FRAME : 4/27/11 0:00:01 TO  
5/11/11 23:00:00

SELECTED CITIES: WYOMING

		11
9219	NO INSURANCE	6
9224	SEAT BELT	4
9235	DRIVING WHERE PROHIBITED	3
9313	FOUND PROPERTY	1
9314	FOUND/ABANDONED VEHICLE	1
9405	CAR KILL DOMESTIC ANIMAL	1
9440	ACCIDENT NO INJURYS 10-50	3
9561	ANIMAL BITE DOG	1
9564	ANIMALS AT LARGE	2
9734	MEDICAL AMB	7
9800	PUBLIC ASSIST	17
9801	DOMESTIC	2
9802	ASSIST OTHER AGENCY	4
9805	MOTORIST ASSIST	3
9807	DISTURBANCE LOUD NOISE MU	2
9809	SUSP ACTIVITY	6
9811	HANDGUN PERMIT TO ACQUIRE	2
9821	VACATION CHECK	1
9823	VANDALISM	2
9835	CRIME PREVENTION-NEIGHBOR	6
9899	ALARM	5
9911	911 CALL--HANG UPS	1

WYOMING POLICE DEPARTMENT  
Run for Agency: WY

Compare using ALL MOC Codes within ICRs

SELECTED OFFENSE CODES:

EXCLUDE 9000 CODES? N

SELECTED TIME FRAME : 4/27/11 0:00:01 TO  
5/11/11 23:00:00

SELECTED CITIES: WYOMING

11

9920 INFO ONLY 27

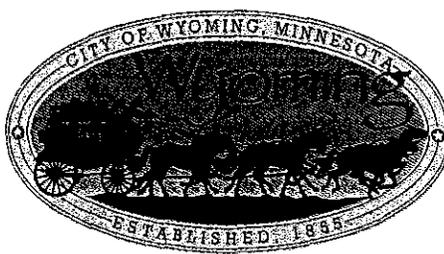
9930 ANY CITY ORD VIOL 6

TOT CITY: WYOMING 191

GRAND TOTAL 191

191

\*\* END OF REPORT \*\*



#6

May 11, 2011

Honorable Mayor and City Council  
City of Wyoming  
26885 Forest Boulevard  
Wyoming, MN 55092

RE: May 17, 2011 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

**Hallberg Marine**

A Certificate of Occupancy has been issued for the main building; the loading dock area needs to have guardrails installed before the Certificate of Occupancy for that permit is issued.

**SRC, Inc.**

Footing and foundation work is complete; the steel frame has been erected with the roof completed, the fire sprinkler system has been installed, and walls have been insulated.

**Spirit and Praise Evangelical Church**

Building Plans have been submitted for review, the rest of the documents required in order to issue a permit have not been submitted. There has been no change in the status of this item since May 2009.

**Fairview Hospital**

A temporary Certificate of Occupancy for Phase One has been issued, work on Phase Two has begun.

**Residential Building Permits**

The Department of Building Safety has issued building permits for two new single family dwellings since the last council meeting. Prior to this, the last permit for a single family dwelling was issued in July of 2009.

Sincerely,

Frederick E. Weck, IV  
Zoning Administrator  
Building Official #1825  
City of Wyoming

---

★

**DEPARTMENT OF BUILDING SAFETY**  
P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092  
Phone: 651-462-4947 Fax: 651-462-3938



# 7

May 11th, 2011

To: Honorable Mayor and City Council Members

From: Public Works Superintendent Jason Windingstad

RE: Public Works Report for May 17<sup>th</sup> 2011 City Council Meeting

### **Sewer/ Water**

There were 67 water or sewer locates done since our last meeting. A phase monitor was replaced at well three, due to a mixed electrical signal sending off false alarms. Lift station maintenance is ongoing, adding good bacteria and float cleaning to ensure proper operation of equipment. Four water services were turned on, and six curb stops were raised around the City.

### **Parks**

Dragging and maintenance of the ball fields is being done as needed for the youth ball programs. Parks are being mowed and cleaned now, and are shaping up well for the summer. Fences have been repaired in two of our parks. Trees will be cut down at Neil Gatzow Park this week.

### **Streets**

Mailboxes are still being replaced around the City; all of them are the new swing away type that we recommend. Our road grading is in full swing, and each gravel road has been graded at least twice this year. Our yard cleanup is still ongoing, and will continue until it has all been repaired. We have started up again on our pothole patching we are getting close to 110 ton thus far and will continue. We have been changing out old street signs with new ones, and our priority is based upon condition. Shouldering of our roads will start in the next week or so. Weight limits were lifted last week so all of the limit signs were taken down around the City. Staff has started ditch cleaning working side streets and will continue working south on CR.30.

### **General Maintenance**

Working on repairing a leaky roof at our Faxton avenue shop has been an endless battle. We also have continued the cleaning around the shops to create more of a presentable atmosphere. Working on equipment and grounds maintenance will continue as well.

Jason Windingstad

Public Works superintendent



### **PUBLIC WORKS**

P.O. Box 188, 26490 Faxton Ave., Wyoming, MN 55092

Phone: 651-462-0580 Fax: 651-462-0581



Writer's Direct Dial:  
(651) 351-2118

Writer's E-mail:  
mvierling@eckberglammers.com

Stillwater Office:  
1809 Northwestern Avenue  
Stillwater, Minnesota 55082  
(651) 439-2878  
Fax (651) 439-2923

Hudson Office:  
430 Second Street  
Hudson, Wisconsin 54016  
(715) 386-3733  
Fax (715) 386-6456

www.eckberglammers.com

May 11, 2011

*Delivered via Email*

Craig Mattson  
City of Wyoming  
26885 Forest Boulevard  
Wyoming, MN 55092

Re: *City of Wyoming / Status Update for the Period of April 29, 2011  
through May 11, 2011*  
Our File No.: 18891-15924

Dear Craig:

Here is an update on the matters which are outstanding and with which we have dealt recently:

1. Gas Franchise Ordinance. Negotiations remain stalled. Xcel Energy proposed changes to the draft Ordinance that would have the City release and waive all fees for permits on future right of way intrusions, openings, and excavations by the utility. City staff does not recommend that proposal to the City Council. Xcel does not wish to proceed to conclude the franchise ordinance without that provision. It is our recommendation that the City not proceed with a franchise grant by way of ordinance. The City has good control over its rights of way and is better served by using its Right of Way Ordinance and not concluding a franchise agreement with Xcel on their terms.
2. All Safe – Morgan Industries. As we reported last time the City has been served with a Registration proceeding initiated on behalf of Morgan Industries relative to a boundary registration on their property which is impacted both in the manner in that adjoins the City of Wyoming's public streets. We have finalized the City's response and provided opportunity for the property owner to register its boundaries and yet preserved the adjoining city real estate interests.
3. Hagle Property – City of Wyoming v. Ronald Arthur Hagle, et al. The Motion has been served upon all parties and filed with the Court. The court date of May 31, 2011, on this matter has been reset by the Court's directive to June 20, 2011. Additional matters have arisen on the Hagle property relative to building safety for human occupancy.

Craig Mattson  
May 11, 2011  
Page 2

If you have any questions, please do not hesitate to contact me. Thank you.

Very Truly Yours,

/s/

Mark J. Vierling

MJV/ndf

cc: Sandy Berry, City of Wyoming (*via email*)

# Engineer's Report



May 11, 2011  
Honorable Mayor and City Council  
City of Wyoming, MN  
26885 Forest Boulevard  
Wyoming, MN 55092

Re: May 17, 2011 City Council Meeting  
WSB Project No. 1688-60

Dear Mayor and Council Members:

This engineers report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

### **259<sup>th</sup> Street Lift Station Rehabilitation**

Construction will start in the very near future. Shop drawings have been reviewed, approved and equipment ordered.

### **Comprehensive Surface Water Management Plan**

A public informational meeting was held on Wednesday, March 2<sup>nd</sup>. Citizens advisory committee meetings have taken place on March 30<sup>th</sup> and April 27<sup>th</sup> at 6:00 PM. Additional citizen advisory committee meetings will be held throughout the process with the next one occurring June 2<sup>nd</sup>. Notice for these meetings are updated on the City's website.

### **Capital Improvement Planning**

Staff is starting the process of identifying Capital Improvement Projects and will be organizing a work session in the near future to discuss the preparation of a 10-year Capital Improvement Plan. Staff has met to review the draft CIP plan on April 18<sup>th</sup>. The draft is currently being further reviewed by staff.

### **Trunk Watermain Improvement Project**

The project is substantially complete with final acceptance to take place within the next month after final cleanup and restoration.

### **96" Culvert Replacement Project**

The project is substantially complete. The remaining work including placement of asphalt surfacing will take place within the next month as weather permits.



### **Wyoming GIS Implementation**

Training had occurred on May 9<sup>th</sup> with staff currently using the GIS system.

### **Potential Wyoming Business**

I received a call from an individual looking to relocate his business to Wyoming. The business is a tannery. They tan hides of animals from all over the world for people and make items for resale as well. We have reviewing the chemicals used in this process and coordinating with the CLJSTC and determined they would be allowed to utilize the sewer system.

Thank you for the opportunity to update the council on current matters in the City.

Sincerely,

*WSB and Associates, Inc.*



Mark A. Erichson, PE  
City Engineer

## **Comfort Lake Forest Lake Watershed District Liaison Report**

Submitted by Mark Lobermeier

May 11, 2011

I attended April 28<sup>th</sup> regular meeting of the Watershed District Board.

Several Best Management Practice (BMP) cost share projects were discussed including rain gardens and shoreland restoration. The projects are generally small private initiatives.

District staff is seeking to offer technical and financial participation to the City of Forest Lake to develop project enhancements as part of the City's major infrastructure improvement to increase phosphorus removal. The same assistance may be available to Wyoming in the future.

The Board continued discussion from the March meeting regarding the Sunrise River Water Quality and Flowage Management project. The project was initially petitioned for by Chisago County. Nine alternative projects were forwarded for consideration by District staff that would directly benefit Comfort Lake as the downstream receiving water. The District agreed to conduct a workshop prior to their regular May meeting. The workshop has been scheduled for May 19, 2011 at Forest Lake City Hall from 6:30 pm to 8:30 pm.

The workshop is intended to outline historic conditions of the watershed upstream of Comfort Lake, and how those conditions relate to potential projects. The overall project objectives will be reviewed. Preliminary project identified at the February Board meeting will be introduced and discussed. The District expects to authorize their engineer to begin work on the project(s) at the May 26<sup>th</sup> Board meeting. The District's efforts should dovetail into the City's Surface Water Management Planning effort currently underway.

The District's Watershed Management Plan has reached the "response to comments" stage. A public hearing will be scheduled for May 26, 2011 as the next step in the approval process. Plan adoption is expected in a few months. Wyoming's Surface Water Management plan will be reviewed for consistency with the District's plan.

RESOLUTION NO. 11-05-30

A RESOLUTION RECEIVING QUOTES AND AWARDING A CONTRACT FOR THE PURCHASE OF SEVEN (7) PANASONIC TOUGHBOOK MOBILE DATA COMPUTERS AND MOUNTING HARDWARE AT A COST OF \$39,971.83

Councilmember \_\_\_\_\_ offered the following Resolution Seconded by Councilmember \_\_\_\_\_ and moved its adoption:

WHEREAS, pursuant to a request for quotes for the purchase of computer equipment required to meet specifications required by the Chisago County RMS System, quotes were received, opened and tabulated according to law, and the following bids were received complying with the request:

Bidder	Total Purchase Price
1. CDW-G	\$39,971.83
2. DSC Communications	\$40,352.00

WHEREAS, it appears that CDW-G of Vernon Hills, IL is the lowest responsible bidder,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wyoming, Minnesota, as follows:

- The bid of CDW-G, in the amount of \$39,971.83, for the purchase of seven (7) Panasonic Toughbook Mobile Data Computers and Mounting Hardware which meet the specifications of the new Chisago County RMS System and request for quotes and is the lowest responsible bid and shall be and hereby is accepted.
- Funding for the Equipment Purchase will come from a \$24,000 Chisago County Grant and a Fund Transfer of \$15,971.83 from the Police Forfeiture Fund.
- City Administrator Mattson and Mayor Peterson are hereby authorized and directed to enter into a contract with said bidder for the purchase of said equipment for and on behalf of the City of Wyoming.

The motion for the adoption of the foregoing Resolution being duly seconded was put to vote of the members:

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas

Voting Nay: None

Absent: None

Hereupon said Resolution was declared duly passed and adopted this 15<sup>th</sup> day of February 2011.

Eric Peterson, Mayor

ATTEST:

Craig Mattson, City Administrator

(seal)

# Request for Council Action

Date: May 11, 2011  
To: Wyoming City Council, Mayor Eric Peterson, Council members Roger Elmore, Joe Zerwas, Linda Nanko/Yeager and Steve Zerwas  
Cc: File  
From: Chief Paul Hoppe  
RE: MDC Squad Computers

---

## **Background Information:**

The Police Department is in need of replacing our in squad MDC computers. The current MDC's were configured to the current Records Management System's operating requirements in 2006. The new RMS which we are implementing requires a hardware operating system minimum which exceeds our current equipment's capabilities. In order to optimize the performance and capabilities of the new RMS we need to replace the in-squad MDC computers to meet the software company's recommended minimum requirements for processor speed, RAM, memory and operating system platform.

The new computers are specifically designed for rugged field work to withstand extreme temperature changes, touch screen technology, back light keyboards, GPS tracking capabilities, and impact resistant with passthrough vehicle port replicator and docking stations. The quote also includes the necessary mounting equipment for our fleet.

I have received quotes for the replacement computers and required mounting equipment for our fleet. The MDC which are currently installed in our police vehicles are owned by Chisago County, because the equipment is outdated and being decommissioned for use by Chisago County, the current MDC's will be signed over to Wyoming Police Department. Once the conversion is completed the decommissioned computers will be disposed of through the state surplus auction.

The cost of outfitting the Police Department fleet with Panasonic Toughbook computers to be used as Mobile Data Computer units and the necessary mounting equipment is \$39,971.83.

Chisago County passed Resolution No. 11/0406-4 authorizing the donation of \$24,000 to the Wyoming Police Department for the cost of MDC units. The remaining \$15,971.83 needed for the purchase would come from the Police Department's Forfeiture Account, fund # G-201-10100.

**Recommendation:**

It is my recommendation that the City Council approves the purchase of 7 new Panasonic Tough book computers and the necessary mounting equipment to install the computers in the Police Department's fleet.



Paul Hoppe  
Chief of Police



# SALES QUOTATION

CCLF835      11543717      5/5/21

**BILL TO:**  
 PAUL HOPPE  
 7655 WYOMING TRAIL

**SHIP TO:**  
 CITY OF WYOMING  
 Attention To: PAUL HOPPE  
 7655 WYOMING TRAIL

Accounts Payable  
 WYOMING, MN 55092

WYOMING, MN 55092  
 Contact: PAUL HOPPE    651.462.0577

Customer Phone #651.462.0577

Customer P.O. # CHISAGO

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIF
MAX KIBORT 877.283.5754		FedEx Ground	Request Terms	
QTY	ITEM NO	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
7	2322580	BTO PAN TB 31 15-540M 250GB 2GB W7 Mfg#: PNB-CF-31AANEX1M Contract: MARKET	4,149.00	29,043.00
7	2141189	PANASONIC 2GB DDR3 MEM Mfg#: PNB-CF-WMBA902GF Contract: MARKET	98.00	686.00
7	470719	PAN TOUGHBOOK WARRANTY PRO PLUS 3YR Mfg#: PAW-CF-SVCLTNF3Y Contract: MARKET	210.00	1,470.00
6	1948673	Electronic distribution - NO MEDIA GAMBER JOHNSON POLE BRACE ADJ. SHORT Mfg#: GMJ-7160-0230 Contract: MARKET	32.64	195.84
2	2144781	GAMBER BASE FORD TAURUS 2008+ N/DRIL Mfg#: GMJ-7160-0260 Contract: MARKET	52.57	105.14
7	180297	GAMBER TILT/SWIVEL MOTION ATTACHMENT Mfg#: GMJ-DS-CLEVIS Contract: MARKET	39.16	274.12
4	2313382	GAMBER 9" LOWER TUBE ASSEMBLY Mfg#: GMJ-DS-LOWER-9 Contract: MARKET	25.61	102.44
6	180280	GAMBER QUICK ADJUST UPPER TUBE 8" Mfg#: GMJ-QADJ-UPPER-M Contract: MARKET	49.70	298.20
2	1937936	GAMBER JOHNSON BASE F/FORD CVPI 91 Mfg#: GMJ-7160-0234 Contract: MARKET	52.70	105.40
3	697606	GAMBER 7" LOWER TUBE Mfg#: GMJ-DS-LOWER-7 Contract: MARKET	25.60	76.80
1	1324081	GAMBER JOHNSON BORED BASE FOR IMPALA Mfg#: GMJ-7160-0055 Contract: MARKET	74.81	74.81
1	1151834	GAMBER DS BASE FOR CHARGER/MAGNUM Mfg#: GMJ-7160-0008 Contract: MARKET	54.72	54.72
1	661031	GAMBER 2004 DURANGO BASE Mfg#: GMJ-DS-132 Contract: MARKET	70.79	70.79
1	180272	GAMBER QUICK ADJ UPPER TUBE 12" Mfg#: GMJ-QADJ-UPPER-L Contract: MARKET	60.24	60.24
7	2314879	GAMBER MAG DOCK SOL BR F/PAN CF30/31 Mfg#: GMJ-7160-0318-05 Contract: MARKET	696.80	4,877.60
<b>SUBTOTAL</b>				37,495.10
<b>FREIGHT</b>				0.00
<b>TAX</b>				2,476.73

DW Government  
30 North Milwaukee Ave.  
Bernon Hills, IL 60061  
Phone: 847.371.5000

Fax: 312-752-3906

Please remit payment to  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515





# COUNTY OF CHISAGO

BOARD OF COMMISSIONERS

Chisago County Government Center  
313 North Main Street, Room 172  
Center City, MN 55012-9663

Phone: 651-213-8830 • FAX: 651-213-8876

John Moosey  
County Administrator

Commissioners:  
District 1  
Lora Walker  
District 2  
Rick Greene  
District 3  
George McMahon  
District 4  
Bert Montzka  
District 5  
Mike Robinson

Commissioner McMahon offered the following resolution and moved its adoption:

**RESOLUTION NO. 11/0406-4  
AUTHORIZATION OF DONATIONS BY CHISAGO COUNTY  
TO LAKES AREA POLICE DEPARTMENT AND  
WYOMING POLICE DEPARTMENT  
FOR THE COST OF (MDC) MOBILE DATA COMPUTER UNITS**

**WHEREAS**, the Chisago County Board of Commissioners on 3/15/06 approved a request from Chisago County Sheriff Todd Rivard to cover costs for the police departments of the City of Wyoming and the City of North Branch to convert to the County MDC system; specifically the Board authorized the purchase of six (6) MDC units For Wyoming Police Department and ten (10) MDC units for North Branch Police Department; and

**WHEREAS**, in March 2011, the Chisago County Sheriff's Department was requested to look into the cost of providing ten (10) MDC units to use by Lakes Area Police Department; and

**WHEREAS**, on March 22, 2011, the Chisago County Sheriff's Department received a formal written request by Wyoming Police Chief Paul Hoppe to provide an additional four (4) MDC units; and

**WHEREAS**, the present cost for Chisago County to provide a current MDC unit is approximately \$6,000 per unit; and

**WHEREAS**, Chisago County has agreed to provide approximately \$100,000 worth of software and initial installation costs for the recently authorized county-wide records management ProPhoenix software program; and

**WHEREAS**, the Chisago County Board of Commissioners seeks to accomplish the goal of providing a final equalization of the number of County financed MDC units for the three (3) local law enforcement agencies in Chisago County;

**NOW, THEREFORE, BE IT RESOLVED**, that the Chisago County Board of Commissioners hereby authorizes the following donations to accomplish the goal of providing a final equalization of the number of County financed MDC units, at ten (10) MDC units, for the three (3) local law enforcement agencies in Chisago County:

- \$24,000 to Wyoming Police Department; and
- \$60,000 to Lakes Area Police Department.

*Chisago County is An Equal Opportunity Employer*

Commissioner Montzka seconded the resolution and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** McMahon, Walker, Greene, Montzka, Robinson

**OPPOSED:** None

Whereupon the resolution was declared duly **passed** and **adopted**.

Approved: April 6, 2011



Lora Walker, Chair

Attest



DeAnna M. Lilienthal  
Clerk, County Board

**Recommendation:**

It is my recommendation that the City Council approves the purchase of 7 new Panasonic Toughbook computers and the necessary mounting equipment to install the computers in the Police Department's fleet.

A handwritten signature in black ink, appearing to read "Paul Hoppe", with a long horizontal flourish extending to the right.

Paul Hoppe

Chief of Police



## SALES QUOTATION

CCLF835 11543717 5/5/21

**BILL TO:**  
PAUL HOPPE  
7655 WYOMING TRAIL

**SHIP TO:**  
CITY OF WYOMING  
Attention To: PAUL HOPPE  
7655 WYOMING TRAIL

Accounts Payable  
WYOMING, MN 55092

WYOMING, MN 55092  
Contact: PAUL HOPPE 651.462.0577

Customer Phone #651.462.0577

Customer P.O. # CHISAGO

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATION
MAX KIBORT 877.283.5754		FedEx Ground	Request Terms	
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
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2	2144781	GAMBER BASE FORD TAURUS 2008+ N/DRIL Mfg#: GMJ-7160-0260 Contract: MARKET	52.57	105.14
7	180297	GAMBER TILT/SWIVEL MOTION ATTACHMENT Mfg#: GMJ-DS-CLEVIS Contract: MARKET	39.16	274.12
4	2313382	GAMBER 9" LOWER TUBE ASSEMBLY Mfg#: GMJ-DS-LOWER-9 Contract: MARKET	25.61	102.44
6	180280	GAMBER QUICK ADJUST UPPER TUBE 8" Mfg#: GMJ-QADJ-UPPER-M Contract: MARKET	49.70	298.20
2	1937936	GAMBER JOHNSON BASE F/FORD CVPI 91 Mfg#: GMJ-7160-0234 Contract: MARKET	52.70	105.40
3	697606	GAMBER 7" LOWER TUBE Mfg#: GMJ-DS-LOWER-7 Contract: MARKET	25.60	76.80
1	1324081	GAMBER JOHNSON BORED BASE FOR IMPALA Mfg#: GMJ-7160-0055 Contract: MARKET	74.81	74.81
1	1151834	GAMBER DS BASE FOR CHARGER/MAGNUM Mfg#: GMJ-7160-0008 Contract: MARKET	54.72	54.72
1	661031	GAMBER 2004 DURANGO BASE Mfg#: GMJ-DS-132 Contract: MARKET	70.79	70.79
1	180272	GAMBER QUICK ADJ UPPER TUBE 12" Mfg#: GMJ-QADJ-UPPER-L Contract: MARKET	60.24	60.24
7	2314979	GAMBER MAG DOCK SOL RE FIPAN CF3021 Mfg#: GMJ-7160-0318-05 Contract: MARKET	696.80	4,877.60
SUBTOTAL				37,495.10
FREIGHT				0.00
TAX				2,476.73

DW Government  
30 North Milwaukee Ave.  
Arlton Hills, IL 60061  
Phone: 847.371.5000

Fax: 312-752-3906

Please remit payment to  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515

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## Payments

Current Period: MAY 2011

Batch Name	5/17/11	User Dollar Amt	\$161,644.26			
	Payments	Computer Dollar Amt	\$161,644.26			
				\$0.00	In Balance	
Refer	1	<u>ANCOM COMMUNICATIONS</u>				
Cash Payment	E 101-42200-320	Communications (GENE	Minitor Pagers (5)			\$3,043.13
Invoice	20397	1/28/2011				
Cash Payment	E 101-42200-320	Communications (GENE	Desktop Charger			\$292.50
Invoice	22057	4/29/2011				
Transaction Date	5/10/2011	gen checking	10100	Total		\$3,335.63
Refer	2	<u>STRANDBERG, TRENT</u>				
Cash Payment	E 101-42110-208	Training and Instruction	Education Reimbursement			\$930.58
Invoice						
Transaction Date	5/10/2011	gen checking	10100	Total		\$930.58
Refer	3	<u>GOPHER STATE ONE-CALL</u>				
Cash Payment	E 601-49425-465	LOCATES (GOPHER ST	Locates			\$221.50
Invoice	11365	5/2/2011				
Transaction Date	5/10/2011	gen checking	10100	Total		\$221.50
Refer	4	<u>INTERNATIONAL CODE COUNCIL</u>				
Cash Payment	E 101-41000-433	Dues and Subscriptions	2011 dues - Fred Weck			\$125.00
Invoice	2835239	4/5/2011				
Transaction Date	5/10/2011	gen checking	10100	Total		\$125.00
Refer	5	<u>TOWMASTER</u>				
Cash Payment	E 880-43100-275	TRUCK PAYMENT	Public Works Truck			\$86,113.46
Invoice	328589	3/31/2011				
Transaction Date	5/10/2011	gen checking	10100	Total		\$86,113.46
Refer	6	<u>MN CHIEFS OF POLICE ASSN.</u>				
Cash Payment	E 101-42110-208	Training and Instruction	ETI Registration - Hopp			\$115.00
Invoice	3588	5/3/2011				
Transaction Date	5/10/2011	gen checking	10100	Total		\$115.00
Refer	7	<u>FRONTIER</u>				
Cash Payment	E 101-42110-321	Telephone	3/29 - 4/28 651-462-0577			\$216.55
Invoice		4/28/2011				
Cash Payment	E 101-41000-321	Telephone	3/29 - 4/28 651-462-0575			\$168.61
Invoice		4/28/2011				
Cash Payment	E 101-41000-321	Telephone	4/25 - 5/24 651-462-4947			\$212.06
Invoice		4/25/2011				
Cash Payment	E 601-49425-321	Telephone	4/25 - 5/24 651-462-3688			\$69.88
Invoice		4/25/2011				
Cash Payment	E 601-49425-321	Telephone	4/22 - 5/21 651-462-3882			-\$0.58
Invoice		4/28/2011				
Cash Payment	E 101-42200-321	Telephone	4/22 - 5/21 651-462-0579			\$120.47
Invoice		4/28/2011				
Cash Payment	E 101-43100-321	Telephone	3/29 - 4/28 651-462-0580			\$407.41
Invoice		4/28/2011				
Transaction Date	5/10/2011	gen checking	10100	Total		\$1,194.40
Refer	8	<u>MHSRC/RANGE</u>				

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Payments

Current Period: MAY 2011

Cash Payment	E 101-42110-208 Training and Instruction	Class/Vehicle Fee - Hoppe			\$366.00
Invoice 629430-2368					
Transaction Date	5/10/2011	gen checking	10100	Total	\$366.00
Refer	9 BREITBACH'S AUTO REPAIR				
Cash Payment	E 101-42110-390 VEHICLE MAINTANENC	Oil Change			\$40.03
Invoice 232049 4/28/2011					
Transaction Date	5/10/2011	gen checking	10100	Total	\$40.03
Refer	10 HITCH IT				
Cash Payment	E 101-42110-390 VEHICLE MAINTANENC	hitch - 2006 Durango (Marked Vehicle)			\$250.00
Invoice 695 4/29/2011					
Transaction Date	5/10/2011	gen checking	10100	Total	\$250.00
Refer	11 DAN'S TOWING				
Cash Payment	E 202-42150-210 Operating Supplies (GE	Impound and Towing Fees			\$117.56
Invoice 44168 4/10/2011					
Cash Payment	E 202-42150-210 Operating Supplies (GE	Impound and Towing Fees			\$117.56
Invoice 44234 4/24/2011					
Cash Payment	E 202-42150-210 Operating Supplies (GE	Impound and Towing Fees			\$117.56
Invoice 44238 4/26/2011					
Cash Payment	E 202-42150-210 Operating Supplies (GE	Impound and Towing Fees			\$117.56
Invoice 43474 4/30/2011					
Cash Payment	E 101-43100-390 VEHICLE MAINTANENC	F-550 Tow (Duplicate Payment)			-\$240.47
Invoice 44498 2/17/2011					
Transaction Date	5/10/2011	gen checking	10100	Total	\$229.77
Refer	12 NARDINI FIRE EQUIPMENT				
Cash Payment	E 101-42200-210 Operating Supplies (GE	Extinguishers/SCUBA Cylinders			\$281.01
Invoice 387841 4/28/2011					
Cash Payment	E 101-42200-370 INSPECTIONS	Cylinder Inspections (29)			\$473.70
Invoice 387782 4/27/2011					
Transaction Date	5/10/2011	gen checking	10100	Total	\$754.71
Refer	13 ASPEN MILLS				
Cash Payment	E 101-42200-210 Operating Supplies (GE	Fire Dept. Service Bars/Awards			\$195.96
Invoice 107958 4/29/2011					
Transaction Date	5/10/2011	gen checking	10100	Total	\$195.96
Refer	14 WYOMING ACE HARDWARE				
Cash Payment	E 101-42200-210 Operating Supplies (GE	Batteries			\$12.28
Invoice 17854 4/21/2011					
Cash Payment	E 101-42200-210 Operating Supplies (GE	Air Chuck/Lantern Battery			\$15.60
Invoice 17675 4/5/2011					
Cash Payment	E 101-42200-210 Operating Supplies (GE	Light Bulbs			\$14.94
Invoice 17680 4/5/2011					
Cash Payment	E 101-42200-210 Operating Supplies (GE	Carb & Choke cleaner - Grass Back Packs			\$4.80
Invoice 17671 4/4/2011					
Cash Payment	E 101-42200-210 Operating Supplies (GE	Discount			-\$5.53
Invoice 4/30/2011					
Cash Payment	E 101-43100-210 Operating Supplies (GE	Discount			-\$2.17
Invoice					

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Payments

Current Period: MAY 2011

Cash Payment	E 101-43100-210 Operating Supplies (GE	Fasteners/Corner Base		\$35.26
Invoice 17922	4/28/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Discount		-\$19.53
Invoice	4/30/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Conduit		\$6.39
Invoice 17863	4/22/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Fasteners		\$5.90
Invoice 17866	4/22/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Qt Paint Can		\$2.66
Invoice 17665	4/4/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Fasteners		\$12.29
Invoice 17852	4/21/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Mailbox		\$14.95
Invoice 17830	4/20/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Saw Hole		\$12.28
Invoice 17833	4/20/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Copper Couple		\$4.78
Invoice 17836	4/20/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Plumbing Supplies		\$22.06
Invoice 17825	4/19/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Fasteners/Marking Spray		\$17.03
Invoice 17760	4/12/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Big Gap		\$4.58
Invoice 17899	4/26/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Paint & Supplies		\$112.15
Invoice 17794	4/15/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Glove Goat		\$13.99
Invoice 17742	4/11/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Keys & Fasteners		\$7.43
Invoice 17669	4/4/2011			
Cash Payment	E 101-43100-210 Operating Supplies (GE	Handle Tapr		\$18.15
Invoice 17903	4/26/2011			
Transaction Date	5/10/2011	gen checking	10100	Total \$310.29
Refer	15 MES-MIDAM			
Cash Payment	E 101-42200-230 SAFETY EQUIPMENT	Turnout Geat (4)		\$1,443.83
Invoice 00235805	4/29/2011			
Cash Payment	E 101-42200-580 Other Equipment	Turnout Geat (4)		\$5,388.17
Invoice 00235805	4/29/2011			
Transaction Date	5/10/2011	gen checking	10100	Total \$6,832.00
Refer	16 CHISAGO LAKES JOINT SEWAGE			
Cash Payment	E 602-49425-430 SEWER PLANT FEES	March-April Treatment Charges		\$42,210.15
Invoice 121803-848	5/4/2011			
Transaction Date	5/10/2011	gen checking	10100	Total \$42,210.15
Refer	17 UNIVERSITY OF MINNESOTA			
Cash Payment	E 101-42401-208 Training and Instruction	Pre-Certification 8/23-8/23 - F. Weck		\$450.00
Invoice				
Transaction Date	5/10/2011	gen checking	10100	Total \$450.00
Refer	18 AMERIPRIDE LINEN			